



Bid Specifications

Bid Item #26-064

Pest Control – Annual Contract

For

*Augusta, Georgia – Augusta Central Services Departments –
Facilities Maintenance Division*

Bid Due: Thursday, October 16, 2025 @ 11:00 a.m.

LOCAL VENDOR PREFERENCE APPLIES TO THIS CONTRACT

Until further notice

**All bid openings, conferences, and evaluation meetings
will be conducted by electronic teleconferencing via ZOOM
Instructions are enclosed**

Sec. 1-10-50. Sealed bids selection method:

Bid acceptance and bid evaluation. Provided that the bids are delivered to the Procurement Director at the time, place, and under the conditions contained in the Invitation for Bids, the bids shall be conditionally accepted without alteration or correction pending evaluation.

To Ensure Timely Deliveries, It Is The Responsibility Of The Vendor To Ensure Their Bid Submittal Is Received By The Time Specified Above. All Submittals MUST Be Received During Our Normal Office Hours From 8:30 A.M. To 5:00 P.M., Monday Through Friday. No Deliveries Will Be Accepted Prior To 8:30 A.M. Or After 5:00 P.M., As The Building Is Closed To The Public And Delivery Services Outside Of These Hours.

***Thanks for your interest in doing business with us...
Andy Penick Director of Procurement
535 Telfair Street, Room 605
Augusta, Georgia 30901***



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Notice to All Proposers

(Required to be returned with your submittal. Both documents must be notarized)

Attachment B - **Return the 2 pages**

Systematic Alien Verification for Entitlements (SAVE) Program - **Return the 1 page**

Exception Sheet

Local Vendor Registration Form:

The local bidder preference program is applicable to this project. To be approved as a local bidder and receive bid preference an eligible bidder must submit a completed and signed written application to become a local bidder at least thirty (30) days prior to the date bids are received on an eligible local project. An eligible bidder who fails to submit an application for approval as a local bidder at least thirty (30) days prior to the date bids are received on an eligible local project, and who otherwise meets the requirements for approval as a local bidder, will not be qualified for a bid preference on such eligible local project.

Local Small Business Opportunity Program Ordinance Requirements

Local Small Business Opportunities Program Participation (Projects \$100,000 or more)

Bid Specifications:

INVITATION TO BID

Sealed bids will be received at this office until Thursday, October 16, 2025 @ 11:00 a.m. via **ZOOM Meeting ID: 966 517 3229; Passcode: 620177** for furnishing:

BID ITEM FOR CENTRAL SERVICES DEPARTMENT - FACILITIES DIVISION - ANNUAL CONTRACT

COMMODITY CODE (Bid Items may have more parent codes)

Bid Item Description	COMMODITY CODE <i>(Bid Items may have more parent codes)</i>
26-064 Pest Control	030-89-15, 022-910-63

Bids will be received by Augusta, GA Commission hereinafter referred to as the OWNER at the offices of:

Andy Penick, Director of Procurement
535 Telfair Street - Room 605, Augusta, Georgia 30901
706-821-2422

Bid documents may be obtained through the Augusta Georgia website under the Procurement Department ARcbid,. Bid documents may be obtained at the office of the Augusta, GA Procurement Department. Documents may be examined during regular business hours at Augusta, GA Procurement Department.

All questions must be submitted in writing by email to procannualbids@augustaga.gov to the office of the Augusta, Georgia Procurement Department by Friday, October 10, 2025 @ 5:00 P.M. No bid will be accepted by fax or email; all must be received by mail or hand delivered. To ensure timely deliveries, all submittals must be received during our normal office hours from 8:30 a.m. to 5:00 p.m., Monday through Friday. No deliveries will be accepted prior to 8:30 a.m. or after 5:00 p.m., as the building is closed to the public and delivery services outside of these hours.

The local bidder preference program is applicable to this project. No bids may be withdrawn for a period of ninety (90) days after bids have been opened.

Invitation for bids and specifications. An invitation for bids shall be issued by the Procurement Office and shall include specifications prepared in accordance with Article 4 (Product Specifications), and all contractual terms and conditions, applicable to the procurement. **All specific requirements contained in the invitation to bid including, but not limited to, the number of copies needed, the timing of the submission, the required financial data, and any other requirements designated by the Procurement Department are considered material conditions of the bid which are not waivable or modifiable by the Procurement Director.** All requests to waive or modify any such material condition shall be submitted through the Procurement Director to the appropriate committee of the Augusta, Georgia Commission for approval by the Augusta, Georgia Commission. Please mark BID number on the outside of the envelope.

GEORGIA E-Verify and Public Contracts: The Georgia E-Verify law requires contractors and all sub-contractors on Georgia public contract (contracts with a government agency) for the physical performance of services over \$2,499 in value to enroll in E-Verify, regardless of the number of employees. They may be exempt from this requirement if they have no employees and do not plan to hire employees for the purpose of completing any part of the public contract. Certain professions are also exempt. All requests for proposals issued by a city must include the contractor affidavit as part of the requirement for their bid to be considered.

Bidders are cautioned that acquisition of BID documents through any source other than the office of the Procurement Department is not advisable. Acquisition of BID documents from unauthorized sources placed the bidder at the risk of receiving incomplete or inaccurate information upon which to base his qualifications.

Correspondence must be submitted via mail or email as follows:

Augusta Procurement Department
Attn: Andy Penick, Director of Procurement
535 Telfair Street, Room 605
Augusta, GA 30901
Email: procannualbids@augustaga.gov

No bid will be accepted by fax or email, all must be received by mail or hand delivered.

Andy Penick, Director of Procurement

Publish:

Augusta Chronicle September 18, 25, and October 2, 9, 2025
Metro Courier September 18, 2025

cc: Tameka Allen, Administrator
 James Green, Central Services Department - Facilities Division
 Maria Riveria-Rivera, Central Services Department - Facilities Division

Revised: 8/11/25

PROCUREMENT DEPARTMENT

ELECTRONIC ZOOM INFORMATION

The Augusta, Georgia Procurement Department conducts Public ITB, RFP and RFQ Bid Openings to award quality contracts for Augusta. Bidders may participate in our Public Openings via webcast or teleconference by following the instructions outlined below:

[ELECTRONIC BID INSTRUCTIONS](#)

Join from a PC, Mac, iPad, iPhone, or Android device

Opening - Bid Item #26-064 Pest Control - Annual Contract

Thursday, October 16, 2025 @ 11:00 a.m.

ZOOM Opening:

1. Go to <https://zoom.us/join> and enter meeting ID: **966 517 3229**
2. Password: **620177**
3. Teleconference: Telephone number: **305 224 1968**

OFFICIAL BID RESULTS will Post within 5 Days

For Assistance: Please call (706) 821-2422

REV. 9/30/2021

INSTRUCTIONS TO SUBMIT

- 1.1 **Purpose:** The purpose of this document is to provide general and specific information for use by vendors in submitting a bid to supply Augusta, Georgia with equipment, supplies, and or services as listed above. All bids are governed by the Augusta, Georgia Code.
- 1.2 **Viewing the Augusta Code:** All bids are governed and awarded in accordance with the applicable federal and state regulations and the Augusta, Georgia Code. To view the Code visit Augusta’s website at www.augustaga.gov or <http://www.augustaga.gov/index.aspx?NID=685> **Guidelines & Procedures.**
- 1.3 **Compliance with laws:** The Proponent shall obtain and maintain all licenses, permits, liability insurance, workman's compensation insurance and comply with any and all other standards or regulations required by federal, state or Augusta, Georgia statute, ordinances and rules during the performance of any contract between the Proponent and Augusta, Georgia. Any such requirement specifically set forth in any contract document between the Proponent and Augusta, Georgia shall be supplementary to this section and not in substitution thereof.
- 1.4 **Bids For All Or Part:** Unless otherwise specified by Augusta, Georgia or by the proponent, **AUGUSTA, GEORGIA RESERVES THE RIGHT TO MAKE AWARD ON ALL ITEMS, OR ON ANY OF THE ITEMS ACCORDING TO THE BEST INTEREST OF AUGUSTA, GEORGIA.** Proponent may restrict his bid to consideration in the aggregate by so stating but must name a unit price on each item submitted upon.
- 1.5 **All protest shall be made in writing to:**

Attn: Andy Penick
Director of Procurement
535 Telfair Street, Room 605
Augusta, GA 30901
Email: procannualbid@augustaga.gov
- 1.6 **Local Vendor Preference:** The Local Vendor Preference policy shall only be applied to projects of one-hundred thousand dollars (\$100,000) or less and only when the lowest local qualified bidder is within 10% or \$10,000, whichever is less of the lowest non-local bidders.

- 1.7 **Minority/Women Business Enterprise (MWBE) Policy:** *Court Order Enjoining Race-Based Portion of DBE Program Augusta, Georgia does not have a race or gender conscious Disadvantaged Business Enterprises (DBE) program for projects having Augusta, Georgia as the source of funding. Augusta does enforce mandatory DBE requirements of federal and state agencies on contracts funded by such agencies and has a DBE Program to comply with U.S. Department of Transportation (DOT), Federal Transit Administration (FTA), Federal Aviation Administration (FAA) and other federal and state mandated DBE requirements for certain DOT, FTA, FAA, and other federal and state assisted contracts as required by 49 C.F.R. Part 26, et. seq. and/or 49 C.F.R. Part 23, et. seq. This DBE program is only for DOT, FTA and FAA assisted contracts and other federal or state funded contracts having mandatory DBE requirements. (See Article 13 of the Augusta, GA. Code.)*

Augusta, Georgia prohibits any language in any solicitation, bid or contract that is inconsistent with the July 21, 2011 Court Order in the case, Thompson Wrecking, Inc. v. Augusta Georgia, civil action No. 1:07-CV-019. Any such language appearing in any Augusta, Georgia solicitation, bid or contract is void and unenforceable.

A copy of this Order can be reviewed at www.augustaga.gov home page.
- 1.8 **Augusta, Georgia License Requirement:** For further information contact the License and Inspection Department @ 706 312-5050.

General Contractors License Number: If applicable, in accordance with O.C.G.A. §43-41, or be subjected to penalties as may be required by law.

Utility Contractor License Number: If applicable, in accordance with O.C.G.A. §43-14, or be subjected to penalties as may be required by law.
- 1.9 **Terms of Contract:** (Check where applicable)
 (A) Annual Contract
 (B) One time Purchase.
 (C) Other

Revised: 8/11/25



NOTICE TO ALL VENDORS

ADHERE TO THE BELOW INSTRUCTIONS AND **DO NOT** SUBSTITUTE FORMS

PLEASE READ CAREFULLY:

Attachment B is a consolidated document consisting of:

1. Business License Number Requirement (must be provided)
2. Acknowledgement of Addenda (must be acknowledged, if any)
3. Statement of Non-Discrimination
4. Non-Collusion Affidavit of Prime Proponent/Offeror
5. Conflict of Interest
6. Contractor Affidavit and Agreement (E-Verify User ID Number must be provided)

Attachment B Must be Notarized & Two (2) Pages Must be returned with your submittal - No Exceptions.

Business License Requirement: Proponent must be licensed in the Governmental entity for where they do the majority of their business. Your **company's business license number must** be provided on Page 1 of Attachment B. If your Governmental entity (State or Local) does not require a business license, your company will be required to obtain a Richmond County business license if awarded a contract. For further information contact the License and Inspection Department @ 706 312-5050.

Acknowledgement of Addenda: You Must acknowledge all Addenda. See Page 1 of Attachment B.

E-Verify * User Identification Number (Company I.D.) The recommended awarded vendor will be required to provide a copy of Homeland Security's Memorandum Of Understanding (MOU). **Contractors, Bids, RFPs, RFQs - Any** contractors performing the physical performance of services" for your city, including those that respond to bids or requests for proposals, must submit an E-Verify affidavit. Your city cannot consider any contractors, even as part of a bidding or RFP process, unless they have given you the appropriate E-Verify contractor affidavits.

Contractors are defined as those who provide any "physical performance of services," which means any performance of labor or services for a public employer using a bidding process or by contract that costs over \$2,499.99 in value between December 1 and November 30 of any given year. Typically, eligible contracts may include: New construction or the demolition of structures/roads Routine operation, repair, and maintenance of existing structures. Any contracts for labor and service that exceed \$2,499.99. Contracts for the purchase of goods without any services provided are not subject to these E-Verify requirements.

The city, each contractor, and each subcontractor have different roles and responsibilities in the E-Verify process. The city collects E-Verify affidavits from the contractor. The contractor collects E-Verify affidavits from its subcontractors. The subcontractors collect E-Verify affidavits from its sub-subcontractors. Independent contractors (those with no employees) do not need to supply E-Verify information. Instead, they will provide a driver's license or state identification card from states on the "compliant" list created by the Georgia Attorney General. Those contractors and subcontractors that fill out the affidavits are responsible for the accuracy of the information. The city does not need to confirm that the E-Verify information is correct. The liability for incorrect information is on the contractor or subcontractor. NOTE: The authorization date can be found within the Memorandum of Understanding (MOU).

Affidavit Verifying Status for Augusta Benefit Application (S.A.V.E. Program) (Must Be Returned With Your Submittal)

The successful proponent will submit the following forms to the Procurement Department no later than five (5) days after receiving the "Letter of Recommendation" (Vendor's letter will denote the date forms are to be received)

1. Georgia Security and Immigration Subcontractor Affidavit
2. Non-Collusion Affidavit of Sub-Contractor
3. **PLEASE NOTE GEORGIA LAW CHANGE: E-Verify and Public Contracts:** The Georgia E-Verify law requires contractors and all sub-contractors on Georgia public contract (contracts with a government agency) for the physical performance of services over \$2,499 in value to enroll in E-Verify, **regardless of the number of employees.** They may be exempt from this requirement if they have no employees and do not plan to hire employees for the purpose of completing any part of the public contract. Certain professions are also exempt. All requests for proposals issued by a city must include the contractor affidavit as part of the requirement for their bid to be considered.

WARNING:

Please review "Notice to Proponent" regarding Augusta Georgia's Local Small Business Opportunity Program Proponent Requirements. Vendors are cautioned that acquisition of proposal documents through any source other than the office of the Procurement Department is not advisable. Acquisition of proposal documents from unauthorized sources places the proposer at the risk of receiving incomplete or inaccurate information upon which to base his qualifications.

Proposals are publicly opened. It is your responsibility to ensure that your company has met the Specifications and Licenses' requirements prior to submitting a proposal.



Attachment B

You Must Complete and Return the 2 pages of Attachment B with Your Submittal. Document Must Be Notarized.

Augusta, Georgia Augusta Procurement Department

ATTN: Procurement Director

535 Telfair Street, Suite 605

Augusta, Georgia 30901

Name of Proponent: _____

Street Address: _____

City, State, Zip Code: _____

Phone: _____ Fax: _____ Email: _____

Do You Have A Business License? Yes: _____ No: _____

Augusta, GA Business License # for your Company (Must Provide): _____

And/or Your State/Local Business License # for your Company (Must Provide): _____

Utility Contractors License # (Must Provide if applicable): _____ MUST BE LISTED ON FRONT OF ENVELOPE

General Contractor License # (Must Provide if applicable): _____

Additional Specialty License # (Must Provide if applicable): _____

NOTE: Company must be licensed in the Governmental entity for where they do the majority of their business. If your Governmental entity (State or Local) does not require a business license, please state above (Procurement will verify), your company will be required to obtain a Richmond County business license if awarded a BID. For further information regarding Augusta, GA license requirements, please contact the License and Inspection Department @ 706 312-5050.

List the State, City & County that issued your license: _____

Acknowledgement of Addenda: (#1) _____: (#2) _____: (#3) _____: (#4) _____: (#5) _____: (#6) _____: (#7) _____: (#8) _____:

NOTE: CHECK APPROPRIATE BOX (ES) - ADD ADDITIONAL NUMBERS AS APPLICABLE

Statement of Non-Discrimination

The undersigned understands that it is the policy of Augusta, Georgia to promote full and equal business opportunity for all persons doing business with Augusta, Georgia. The undersigned covenants that we have not discriminated against, on the basis of race, religion, gender, national origin, or ethnicity, with regard to prime contracting, subcontracting or partnering opportunities.

The undersigned covenants and agrees to make good faith efforts to ensure maximum practicable participation of local small businesses on the proposal or contract awarded by Augusta, Georgia. The undersigned further covenants that we have completed truthfully and fully the required forms regarding good faith efforts and local small business subcontractor/supplier utilization.

The undersigned further covenants and agrees not to engage in discriminatory conduct of any type against local small businesses, in conformity with Augusta, Georgia's Local Small Business Opportunity Program. Set forth below is the signature of an officer of the proposer/contracting entity with the authority to bind the entity.

The undersigned acknowledge and warrant that this Company has been made aware of understands and agrees to take affirmative action to provide such companies with the maximum practicable opportunities to do business with this Company;

That this promise of non-discrimination as made and set forth herein shall be continuing in nature and shall remain in full force and effect without interruption;

That the promises of non-discrimination as made and set forth herein shall be and are hereby deemed to be made as part of and incorporated by reference into any contract or portion thereof which this Company may hereafter obtain and;

That the failure of this Company to satisfactorily discharge any of the promises of nondiscrimination as made and set forth herein shall constitute a material breach of contract entitling Augusta, Georgia to declare the contract in default and to exercise any and all applicable rights remedies including but not limited to cancellation of the contract, termination of the contract, suspension and debarment from future contracting opportunities, and withholding and or forfeiture of compensation due and owing on a contract.

Non-Collusion of Prime Proponent

By submission of a proposal, the vendor certifies, under penalty of perjury, that to the best of its knowledge and belief:

(a) The prices in the proposal have been arrived at independently without collusion, consultation, communications, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other vendor or with any competitor.

(b) Unless otherwise required by law, the prices which have been quoted in the proposal have not been knowingly disclosed by the vendor prior to opening, directly or indirectly, to any other vendor or to any competitor.

(c) No attempt has been made, or will be made, by the vendor to induce any other person, partnership, or corporation to submit or not to submit a proposal for the purpose of restricting competition. Collusions and fraud in proposal preparation shall be reported to the State of Georgia Attorney General and the United States Justice Department.

You Must Complete and Return the 2 pages of Attachment B with Your Submittal. Document Must Be Notarized.

Conflict of Interest

By submission of a bid, the responding firm certifies, under penalty of perjury, that to the best of its knowledge and belief:

- 1. No circumstances exist which cause a Conflict of Interest in performing the services required by this BID, and
- 2. That no employee of the County, nor any member thereof, nor any public agency or official affected by this BID, has any pecuniary interest in the business of the responding firm or his sub-consultant(s) has any interest that would conflict in any manner or degree with the performance related to this BID. By submission of a bid, the vendor certifies under penalty of perjury, that to the best of its knowledge and belief:
 - (a) The prices in the bid have been arrived at independently without collusion, consultation, communications, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other vendor or with any competitor.
 - (b) Unless otherwise required by law, the prices which have been quoted in the bid have not knowingly been disclosed by the vendor prior to opening, directly or indirectly, to any other vendor or competitor.
 - (c) No attempt has been made, or will be made, by the vendor to induce any other person, partnership, or cooperation to submit or not to submit a bid for the purpose of restricting competition. For any breach or violation of this provision, the County shall have the right to terminate any related contract or agreement without liability and at its discretion to deduct from the price, or otherwise recover, the full amount of such fee, commission, percentage, gift, payment, or consideration.

Contractor Affidavit and Agreement: Contractor Affidavit under O.C.G.A. § 13-10-91(b) (I)

GEORGIA E-Verify and Public Contracts: The Georgia E-Verify law requires contractors and all sub-contractors on Georgia public contract (contracts with a government agency) for the physical performance of services **over \$2,499 in value to enroll in E-Verify, regardless of the number of employees.** They may be exempt from this requirement if they have no employees and do not plan to hire employees for the purpose of completing any part of the public contract. Certain professions are also exempt. All requests for proposals issued by a city must include the contractor affidavit as part of the requirement for their bid to be considered.

The undersigned contractor ("Contractor") executes this Affidavit to comply with O.C.G.A § 13-10-91 related to any contract to which Contractor is a party that is subject to O.C.G.A. § 13-10-91 and hereby verifies its compliance with O.C.G.A. § 13-10-91, attesting as follows:

- a) The Contractor has registered with, is authorized to use, and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program;
- b) The Contractor will continue to use the federal work authorization program throughout the contract period, including any renewal or extension thereof;
- c) The Contractor will notify the public employer in the event the Contractor ceases to utilize the federal work authorization program during the contract period, including renewals or extensions thereof;
- d) The Contractor understands that ceasing to utilize the federal work authorization program constitutes a material breach of Contract;
- e) The Contractor will contract for the performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the Contractor with the information required by O.C.G.A. § 13-10-91(a), (b), and (c);
- f) The Contractor acknowledges and agrees that this Affidavit shall be incorporated into any contract(s) subject to the provisions of O.C.G.A. § 13-10- 91 for the project listed below to which Contractor is a party after the date hereof without further action or consent by Contractor; and
- g) Contractor acknowledges its responsibility to submit copies of any affidavits, drivers' licenses, and identification cards required pursuant to O.C.G.A. § 13-10-91 to the public employer within five business days of receipt.

Georgia Law requires your company to have an E-Verify*User Identification Number (Company I.D.) on or after July 1, 2009.

For additional information or to enroll your company, visit the **State of Georgia** website:

<https://e-verify.uscis.gov/enroll/> and/or http://www.dol.state.ga.us/pdf/rules/300_10_1.pdf

Federal Work Authorization User Identification Number: E-VERIFY REQUIRED FOR ALL CONTRACTS OVER \$2,499.00

Date of Authorization

**** (E-Verify Number)** _____

Name of Contractor

Name of Project / Bid Number

AUGUSTA, GEORGIA – RICHMOND COUNTY CONSOLIDATED GOVERNMENT

Name of Public Employer

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on _____, _____, 20____ in _____ (City), _____ (State).

Signature of Authorized Officer or Agent

Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE _____ DAY OF _____, 20_____

Notary Public

My Commission Expires:

NOTARY SEAL

The undersigned further agrees to submit a notarized copy of Attachment B and any required documentation noted as part of the Augusta, Georgia Board of Commissions specifications which govern this process. In addition, the undersigned agrees to submit all required forms for any subcontractor(s) as requested and or required. **I further understand that my submittal will be deemed non-compliant if any part of this process is violated.**

You Must Complete and Return the 2 pages of Attachment B with Your Submittal. Document Must Be Notarized.



You Must Complete and Return with Your Submittal. Document Must Be Notarized

Systematic Alien Verification for Entitlements (SAVE) Program

Affidavit Verifying Status for Augusta, Georgia Benefit Application By executing this affidavit under oath, as an applicant for an Augusta, Georgia Business License or Occupation Tax Certificate, Alcohol License, Taxi Permit, Contract, or other public benefit as reference in O.C.G.A. Section 50-36-1, I am stating the following with respect to my bid for an Augusta, Georgia contract for

_____ *[Bid Project Number and Project Name]*

_____ *[Print/Type: Name of natural person applying on behalf of individual, business, corporation, partnership, or other private entity]*

_____ *[Print/Type: Name of business, corporation, partnership, or other private entity]*

1.) _____ I am a citizen of the United States.

OR

2.) _____ I am a legal permanent resident 18 years of age or older.

OR

3.) _____ I am an otherwise qualified alien (8 § USC 1641) or nonimmigrant under the Federal Immigration and Nationality Act (8 USC 1101 *et seq.*) 18 years of age or older and lawfully present in the United States.*

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of Code Section 16-10-20 of the Official Code of Georgia.

_____ **Signature of Applicant**

_____ **Printed Name**

_____ *** Alien Registration Number for Non-Citizens**

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE _____ DAY OF _____, 20____

Notary Public

My Commission Expires: _____

NOTARY SEAL

Note: THIS FORM MUST BE COMPLETED AND RETURNED WITH YOUR SUBMITTAL



**TRADE SECRET STATUS AFFIDAVIT
Augusta, Georgia**

All documents, data, letters and generated information received by Augusta, Georgia constitutes a “public record” and is subject to disclosure under the Georgia Open Records Act ("GORA"). O.C.G.A. § 50-18-70 *et seq.* However, pursuant to O.C.G.A. § 50-18-72(a)(34), "[an] entity submitting records containing trade secrets that wishes to keep such records confidential under this paragraph shall submit and attach to the records an affidavit affirmatively declaring that specific information in the records constitute trade secrets pursuant to Article 27 of Chapter 1 of Title 10 [O.C.G.A. § 10-1-760 et seq.].”

O.C.G.A. § 10-1-761(4) defines “Trade secret” as “...information, without regard to form, including, but not limited to, technical or nontechnical data, a formula, a pattern, a compilation, a program, a device, a method, a technique, a drawing, a process, financial data, financial plans, product plans, or a list of actual or potential customers or suppliers which is not commonly known by or available to the public and which information:

- A. Derives economic value, actual or potential, from not being generally known to, and not being readily ascertainable by proper means by, other persons who can obtain economic value from its disclosure or use; and
- B. Is the subject of efforts that are reasonable under the circumstances to maintain its secrecy.”

Therefore, the records listed below and attached hereto, that were submitted with _____ response to Augusta, Georgia Request for Proposal, Request for Quote, or Request for Qualified Contractor _____ are marked confidential pursuant to O.C.G.A. § 10-1-761(4):

- (List specific information that the supplier wishes to withhold and how that information constitutes a trade secret)
- Additional trade secret information requested to be withheld
- **Your company is requested to send a redacted copy of your submittal.**

Under penalty of perjury, acknowledging that O.C.G.A. §16-10-71 provides a penalty of a fine of up to \$1,000 and potential imprisonment of one to five years, I attest that the specific information in the records listed above constitutes trade secrets pursuant to O.C.G.A. § 10-1-761(4), and request that Augusta, Georgia not disclose this protected information under the Georgia Open Records Act ("GORA").

Signature:

[Signatory Name in Print]

[Signatory’s Title] [Company Name]

[Signatory’s Title]

Date: _____

**SUBSCRIBED AND SWORN BEFORE
ME ON THIS _____ DAY OF
_____, 202_.**

NOTARY PUBLIC

My Commission Expires: _____

Return Page Only if Applicable



EXCEPTION SHEET

If the commodity (ies) and/or services proposed in the response to this bid is in anyway different from that contained in this bid, the bidder is responsible to clearly identify by specification section number, all such differences in the space provided below. Otherwise, it will be assumed that bidder(s) offer is in total compliance with all aspects of the bid.

Below are the exceptions to the stated specifications:

Signature

Date

Company

Title

Return with submittal if the commodity and/or services proposed in the response to this bid are in anyway different from that contained in the specifications.



VIN: _____
 Expiration Date: _____
 (For Internal Use Only)

Local Vendor Registration Form

- (a) Augusta, Georgia encourages the use of local suppliers of goods, services, and construction products whenever possible. Augusta, Georgia also vigorously supports the advantages of an open competitive marketplace. Nothing in this Section shall be interpreted to mean that Augusta, Georgia Administrator or Procurement Director are restricted in any way from seeking formal bids or proposals from outside the Augusta market area.
- (b) The Local Vendor Preference policy shall only be applied to projects of one-hundred thousand dollars (\$100,000) or less and only when the lowest local qualified bidder is within 10% or \$10,000, whichever is less of the lowest non-local bidders. The lowest local qualified bidder will be allowed to match the bid of the lowest non-local bidder and, if matched, the lowest local qualified bidder will be awarded the contract.

Please Check Criteria (Subparagraph "e" of the AUGUSTA, GA. CODE)

Yes ____ No ____

1. Has had a fixed office or distribution point in and having a street address within the geographic limits of Richmond County, Georgia for at least six (6) months immediately prior to the issuance of the request for bids or quotes by Augusta; and

Yes ____ No ____

2. Holds any business license required by the AUGUSTA, GA. CODE; and

Yes ____ No ____

3. Employs at least one full-time employee, or two part-time employees whose primary residence is within the geographic limits of Richmond County, Georgia or if the business has no employees, the business shall be at least fifty percent (50%) owned by one or more persons whose primary residence is within the geographic limits of Richmond County, Georgia.

- (c) Nothing in this section shall be interpreted to mean that the Augusta, Georgia Administrator or Commission may decline to follow the provisions of O.C.G.A. §§ 36-91-1 through 36-91-95, Public Works Contracts. O.C.G.A. § 36-91-22 requires that all Augusta, Georgia public works contracts of one-hundred thousand dollars (\$100,000) or more, as defined therein, be publicly advertised before letting out the contract to the lowest bidder. Further, nothing in this section shall be interpreted to mean Augusta, Georgia Administrator or Board of Commissioners may decline to follow the provisions of the AUGUSTA, GA. CODE requiring public advertising before letting certain contracts.

Term. The certification as a local bidder shall expire two (2) years from the date of the approval of the application. Following the expiration date, a business is no longer a local bidder. An eligible bidder must submit a new application for certification as a local bidder to the Procurement Director and establish that it continues to meet the requirements contained in subparagraph (e) (See Criteria above) of this section in order to receive a bid preference on eligible local projects. Please review the Augusta Code in its entirety at www.augustaga.gov.

<p>Company Name _____</p> <p>Address: _____</p> <p>City: _____ State: _____ Zip: _____</p> <p>Phone # _____ Fax #: _____</p> <p>Owner's Name: _____</p> <p>Owner's Signature: _____</p>	<p>Sworn to and subscribed before me this _____ day of _____, 20____</p> <p>Notary Signature _____</p> <p>Notary Public: _____ (Print Name)</p> <p>County: _____ State: _____</p> <p>Commission Expires: _____</p> <p style="text-align: center;">NOTARY SEAL</p>
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Minority and Women Owned Business Enterprise Program Ordinance Requirements

Notice To All Bidders (PLEASE READ CAREFULLY)

Shall apply to ALL Bids regardless of the dollar amount

In accordance with the Commission Action on 7/25/24 and the adoption of Ordinance No. 7945 Chapter 10C of the AUGUSTA, GA, CODE, Contractors agree to collect and maintain all records necessary to Augusta, Georgia to evaluate the effectiveness of its Minority and Women Owned Business Enterprise Program and to make such records available to Augusta, Georgia upon request. The requirements of the Minority and Women Owned Business Enterprise Program can be found at www.augustaga.gov. In accordance with AUGUSTA, GA, CODE, Contractors shall report to Augusta, Georgia the total dollars paid to each subcontractor, vendor, or other business on each contract, and shall provide such payment affidavits, regarding payment to subcontractors, if any as required by Augusta, Georgia. Such utilization reports shall be in the format specified by the Director of Compliance and shall be submitted at such times as required by Augusta, Georgia. Required forms can be found at www.augustaga.gov. If you need assistance completing a form or filing information, please contact the M/WBE Program office at (706) 821-2406. Failure to provide such reports within the time period specified by Augusta, Georgia shall entitle Augusta, Georgia to exercise any of the remedies set forth, including, but not limited to, withholding payment from the Contractor and/or collecting liquidated damages.

SHALL APPLY TO PROJECTS IN EXCESS OF \$300,000

Minority and Women Owned Business Enterprise Program (Continued)

Sec. 1-10-138. Race and Gender-Conscious Efforts

Contract-by-Contract Subcontractor Goals The City, through the Goal Setting Committee (GSC), will set specific, separate percentage-based MBE and WBE subcontracting goals on a contract-by contract basis for Prime contracts in Construction, Architecture & Engineering, Professional Services, and Other Services valued in excess of \$300,000. The City shall establish such goals based upon the type of contract, the type of subcontracting work that will be required, and the availability of M/WBE firms to perform the work for that specific contract.

The GSC shall not establish subcontracting goals on contracts where (a) there are no subcontracting opportunities identified for the contract; or (b) there are not at least three (3) MBE and/or WBE firms that are available and capable to perform a CUF for the overall subcontracting opportunities on the contract.

Good Faith Efforts (GFE) Requirements and Guidance

1.Achievement of subcontracting goals or documentation of Good Faith Efforts applies to every Contract for which such goals are established. **The Bidder shall submit a compliance plan detailing its achievement of the goals or its Good Faith Efforts to meet the goals. The compliance plan shall be due at the time set out in the solicitation documents.**

2.When a Bidder cannot achieve the goals, its compliance plan shall document its GFE to achieve the goals. The Director of Compliance will determine whether the Bidder has made such GFE.

Bid Documents

All bid documents shall require bidders or proponents to submit with their bid the following written documents, statements, or forms, which shall be made available by the Procurement Department.

- Proposed Letter of Intent MBE/WBE.
- Proposed MBE/WBE Utilization Plan.
- Documentation of Good Faith Efforts Form (*in the event the bidder will not meet the MBE and WBE goals*).

Failure to submit the above documentation shall result in the bid being declared non-responsive.

Sec. 1-10-154.Exceptions

In accordance with § 1-10-8, on federally funded projects or contracts, the M/WBE Program shall only be utilized when authorized by the applicable federal (and/or Georgia) laws, regulations, and conditions relating to that project or contract. To the extent that there are any conflicts between any such laws, regulations, or conditions and the provisions of the M/WBE Program, the federal (and/or Georgia) guidance shall control.

NOTE: All forms should be submitted in a separate, sealed envelope, labeled M/WBE Forms, Company’s Name & Bud number

For questions and or additional information, please contact:

Minority-Owned and Women-Owned Business Enterprise Program
535 Telfair Street, Suite 530
Augusta, Georgia 30901
(706) 821-2406
mwbe@augustaga.gov

Website: <https://www.augustaga.gov/83/Disadvantaged-Business-Enterprise>

REV. 9/6/24

Opening - Bid Item #26-064 Pest Control – Annual Contract
Bid Due: Thursday, October 16, 2025 @ 11:00 a.m. via ZOOM

INTRODUCTION AND BACKGROUND:

Augusta, Georgia is seeking bids for Pest Control for the Central Services Department – Facilities Division.

GENERAL INFORMATION

1. This bid is for one year (1) with an option to renew upon mutually agreeable terms for four (4) additional one (1)-year terms. All bid prices are to be guaranteed from January 1, 2026 through December 31, 2026. Successful bidder agrees that all bid prices must remain firm and guaranteed for the period of January 2, 2026, through December 31, 2026.
2. If additional information is needed, please contact Andy Penick Director of Procurement @ 706-821-2422. **All questions must be submitted in writing by email to procannualbids@augustaga.gov to the office of the Augusta, Georgia Procurement Department by Friday, September 29, 2025 @ 5:00 P.M. No bid will be accepted by fax; all must be received by mail or hand delivered. To ensure timely deliveries, all submittals must be received during our normal office hours from 8:30 a.m. to 5:00 p.m., Monday through Friday. No deliveries will be accepted prior to 8:30 a.m. or after 5:00 p.m., as the building is closed to the public and delivery services outside of these hours.**
3. Successful bidder agrees that no shipping charge, delivery charge, restocking fee(s) and/or service charge will be assessed against city listed purchases and/or returned items associated to said bid. **No request for increases will be allowed to include tariff increase request.**
4. Augusta Central Services Department-Facilities Division cannot accept any billing or delivery of any item before January 2, 2026.
5. Companies that require a minimum order amount will not be accepted.
6. Augusta reserves the right to reject any or all bids or to accept any individual item or service listed.
7. All submitted bids will be evaluated based on responsiveness, qualifications, and pricing within the specific service areas proposed.
8. Award will be made to the lowest responsive bidder on each section.

Detailed Specification:

The Owner may waive any informalities or minor defects or reject any and all bids. Any bid may be withdrawn prior to the above scheduled time for the opening of bids or authorized postponement thereof. Any bid received after the time and date specified shall not be considered. No bidder may withdraw a bid within ninety (90) days after the actual date of the opening thereof. Should there be reasons why the Contract cannot be awarded within the specified period the time may be extended by mutual agreement between the Owner and the bidder.

Bidders must satisfy themselves of the existing conditions by examination of the site and a review of the drawings and specifications including any addenda. Each bidder is responsible for inspecting the sites and for reading and being thoroughly familiar with the work. The failure or omission of any bidder to do any of the foregoing shall in no way relieve any bidder from any obligation in respect to his bid. After bids have been submitted, the bidder shall not assert that there was a misunderstanding concerning the quantities of work or of the nature of the work to be done.

The Owner may make such investigations as he deems necessary to determine the ability of the bidder to perform the work and the bidder shall furnish to the Owner all such information and data for this purpose as the Owner may request. The Owner reserves the right to reject any bid if the evidence submitted by or investigation of such bidder fails to satisfy the Owner that such bidder is properly qualified to carry out the obligations of the Agreement and complete the service contemplated therein.

A conditional or qualified bid will not be accepted.

The Owner reserves the right to consider bids or modification thereof received at any time before the award is made, if such action is in the interest of the Owner

All applicable laws, ordinances and rules and regulations of all authorities having jurisdiction over the construction of the project shall apply to the contract throughout.

The Owner will not be liable for any costs incurred by any firm prior to the signing of a contract.

The service provider(s) shall comply with all applicable local, state, and federal laws, ordinances and regulations in execution of the work.

CANCELLATION:

If the service provider fails to comply with the specifications or fails to render service satisfactory to the owner, the owner may, with thirty (30) days written notice of a specific deficiency to correct the problem or comply with the specifications, cancel this agreement with no further obligation to the service provider.

Either party, to this agreement may cancel participation at the end of the initial period with not less than thirty (30) days written notice to the other party.

COOPERATION AND SANITATION REPORTING:

Whenever conditions conducive to the breeding and/or harborage of pests are found, a written sanitation report will be filed with the Central Services Department, Facilities Division (hereinafter the Owner), describing the location, type and probable cause of the problem or infestation.

PESTS COVERED UNDER THE SERVICE:

At **all** locations, pests covered under the service will include the following: **ants, roaches, spiders, crickets, centipedes, silverfish, earwigs, rats and mice.**

In addition to those listed above, treatments at the Charles B. Webster Detention Center on Phinzy Road shall include treatment for the following additional pests: **fleas and ticks.** Bed Bugs will be handled on an as needed basis at an additional cost.

NO OTHER PESTS ARE PART OF THIS SPECIFICATION.

Pests are to be controlled or prevented by perimeter/exterior applications and indoor applications to provide indoor control of pest.

TERMITE TREATMENTS:

Treatment for termites is not part of the base agreement. However, termite inspections will be performed under this agreement at no additional costs to the owner. Quotations for treatment prices on an "as necessary" basis will be provided for no additional charge to the owner.

DOCUMENTATION:

Every time services are provided, a work ticket must be completed at each location by the technician performing the work. An owner's representative at each application site must then sign the work ticket. In the event that there is not a representative at the application site, this will be indicated on the work ticket.

Copies of all Work Tickets will be maintained by the Service Provider as required by applicable regulations, but for not less than a period of two (2) years after expiration of this agreement.

The Service provider is responsible for notifying the OWNER, in writing, of any action by the owner which prevents proper and effective treatment for the targeted pests.

At a minimum, the work ticket shall indicate the following information:

- Date and location of application
- Target pest(s), arrival and departure times
- Materials used, concentrations, and method of application

- Other information required by regulations

WARRANTIES, SERVICE PLANS, GUARANTEES AND RETREATMENT REQUIREMENTS:

The owner reserves the right to request additional treatment(s) when pests are present in spite of proper treatments at no additional cost. Any re-treatments must be made within three (3) business days of the request being received. Daily re-treatment may be required in cases of rats or mice infestations. The customer will provide labor to remove dead rodents or pest when necessary.

The owner agrees that the service does not guarantee against present or future damage to the building or contents or provide for repair or compensation thereof.

MATERIALS:

All material used indoors in the program will be of a "low" odor nature or odorless. All materials will be used in accordance with the Federal, State and Local Regulation and in exact accordance with the labeled instructions.

All application, storage and disposal of materials used in conjunction with this bid will be handled in exact accordance with the E.P.A. approved label instructions and any other applicable regulations.

APPLICATOR (TECHNICIAN) IDENTIFICATION:

Technicians will wear suitable identification showing the name of the company and the name of the applicator at all times while providing service.

SERVICE SCHEDULES:

Exhibit "A" lists all buildings and structures to be included under this service agreement and includes the schedule of treatments.

The structures identified as monthly, will receive at least one service per month. Unless noted otherwise, the entire building is to be treated.

All structures included under this service agreement will receive additional treatments necessary as to control any problem infestations.

Services schedules shall be performed at times and dates convenient to the Owner.

Work shall be done during normal business hours.

SPECIAL REQUIREMENTS:

Public Defenders Office:

- Work shall be done the first Friday of each month after normal business hours.
- A posting of the treatment process shall be posted on the doors of the building. Refer to posting information bellow.
- West's Code of Georgia Annotated; Title 8. Buildings and Housing; Chapter 7. Pesticides in Public Buildings; Posting of Notices Concerning Application or Use of Pesticides in Public

Charles B. Webster Detention Center:

- Each technician performing work shall go through a background process. This process requires the use of the Driver's License and Social Security card.
- Kitchen applications are to be performed after normal business hours (starting at 9:00 pm). Mice traps shall be located in kitchen area. A thorough roach inspection shall be performed weekly.
- Weekly treatments are required in this facility, both perimeter/exterior and indoor applications. Indoor applications shall include:
 - Pods
 - eight (8) pods
 - one (1) trustees' area
 - Kitchen & laundry areas

- Office areas
 - Maintenance area
 - Hallways
 - Storage rooms
 - Utility/mechanical rooms
 - Attic areas among others.
- **Inmate cell rooms – each individual cell shall be treated on an annual basis.**
 - Cell count – 516 and one (1) trustees open area
 - Schedule for treatment will be set up by the Richmond County Sheriff Office and the vendor.

Animal Services:

- Special attention must be payed to drainage system because of insects attracted to standing water.
- Since live animals are housed in the facility, the chemicals and applications used must not hurt these animals.

Bid Item #26-064 Pest Control – Annual Contract
Bid Due: Thursday, October 16, 2025 @ 11:00 a.m. via ZOOM

EXHIBIT “A”
FEE PROPOSAL

THE BID WILL BE AWARDED PER SEPARATE SECTION:

- Section 1: Public Safety
- Section 2: Recreation, Parks, and Facilities
- Section 3: Administrative and Other
- Section 4: Fire Department

Please note: All parties submitting bids are to fill out the unit costs shown in Exhibit A as well as the lump sum cost per section shown on the form of proposal. Also note that although some treatments are not performed on a monthly basis (ex.: quarterly or weekly) or are not for the entire calendar year (ex.: summer only), the unit costs prepared for inclusion are to be based on a monthly charge spread out for the entire calendar year.

Examples:

Weekly Services: Monthly Unit Cost = (weekly cost x 52 weeks)/12 months

Quarterly Services: Monthly Unit Cost = (quarterly cost x 4 quarters)/12 months

Partial Year Services: Monthly Unit Cost = (treatment cost x number of treatments)/12 months

Bid Item #26-064 Pest Control – Annual Contract
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SECTION ONE:

WEEKLY PEST CONTROL SERVICE: Treat entire building, unless otherwise noted. Treatment is to include Fogging or Baiting in kitchen and laundry areas using Maxforce Bait Stations and/or Gel or Equal.

Location	Notes	Account Number	Unit Cost
1. Webster Detention Ctr. 1941 Phinizy Rd.	Entire complex	101-01-6213-52.13117	\$ _____/mo.
Inmate Cell Rooms	Cell count – 516 and one (1) trustees open area		\$ _____/yr.
2. RCCI 2314 Tobacco Rd.	Entire Complex	101-03-1311-52.13117	\$ _____/mo.
3. Animal Control 4164 Mack Ln	Entire building	101-03-9110-52-13117	\$ _____/mo.

MONTHLY PEST SERVICE: Treat entire building at stated location unless otherwise noted.

Location	Notes	Account Number	Unit Cost
1. Probation Services 398 Walton Way	Entire Building	101-01-6219-52.13117	\$ _____/mo.
2. RCSO 400 Walton Way	Entire Building	101-01-6216-52.13117	\$ _____/mo.
3. RCSO Shop	Entire Building	101-01-6216-52.13117	\$ _____/mo.
4. E 911 Center 911 4 th Street	Entire Building	216-03-7110-52-13117	\$ _____/mo.
5. Narcotics Building 622 4 th Street	Entire Building	273-03-1222-52-13117	\$ _____/mo.
6. Public Defender 902 Greene Street	Entire Building	101-02-6218-52-13117	\$ _____/mo.
7. Sheriff's Substation 3425 Mike Padgett Hwy	Entire Building	273-03-1222-52-13117	\$ _____/mo.
8. Sheriff's Substation 2803 Wrightsboro Rd	Daniel Village	273-03-1310-52-13117	\$ _____/mo.
9. Evidence Bldg. 402 Walton Way	Entire Building	101-01-6216-52-13117	\$ _____/mo.
10. Marshall's Substation 3050 Deans Bridge	Include Garage Building	101-02-2610-52-13117	\$ _____/mo.
11. Coroner's Office 912 8 th Street	Entire Building	101-03-6110-52-13117	\$ _____/mo.
12. Sheriff's Office 2095 Greenland Rd\$	Training Range (5 bldgs.)	273-03-1410-52-13117	\$ _____/mo.

SECTION ONE CONTINUE:

<u>Location</u>	<u>Notes</u>	<u>Account Number</u>	<u>Unit Cost</u>
13. Narcotics Division 3431 Mike Padgett Hwy	Special Operations Bldg.	273-03-1222-52-13117	\$_____/mo.
14. RCSO C. Center 346 Watkins Street	Entire Building	273-03-1222-52-13117	\$_____/mo.
15. Municipal Building 535 Telfair Street	Entire Building	101-01-6211-52-13117	\$_____/mo.
16. Municipal Building 535 Telfair Street - Complex Building 2000	IT Building	101-01-6211-52-13117	\$_____/mo.
17. Municipal Building 535 Telfair Street - Complex Building 3000	Law Department	101-01-6211-52-13117	\$_____/mo.
18. Municipal Building 535 Telfair Street - Complex	Wellness Center	101-01-6211-52-13117	\$_____/mo.
19. Augusta Judicial Center 735 James Brown Blvd	Entire Building	101-01-6215-52-13117	\$_____/mo.
Total (total amount listed for each location included in Section 1)Section 1 Total			\$_____

END OF SECTION ONE

THIS FORM MUST BE RETURNED WITH YOUR SUBMITTAL

Bid Item #26-064 Pest Control – Annual Contract
Bid Due: Thursday, October 16, 2025 @ 11:00 a.m. via ZOOM

SECTION TWO:

MONTHLY PEST CONTROL RECREATION DEPARTMENT: Treat entire building unless otherwise noted.

Location	Notes	Account Number	Unit Cost
1. Bernie Ward Com Ctr 1941 Lumpkin Road	Entire Building	101-06-1313-52-13117	\$_____/mo.
2. Minnick Park 1850 Kissingbower	Includes Comfort Station	101-06-1332-52-13117	\$_____/mo.
3. W.T. Johnson Center 1606 Hunter Street	Entire Building	101-06-1326-52-13117	\$_____/mo.
4. Warren Road Com Ctr 300 Warren Road	Includes Comfort Station	101-06-1335-52-13117	\$_____/mo.
5. Dyess Park Com Ctr 902 James Brown Blvd.	Includes Comfort Station	101-06-1444-52-13117	\$_____/mo.
6. May Park Com Ctr 622 4 th Street	Entire Building	101-06-1331-52-13317	\$_____/mo.
7. May Park Activity Bldg. 622 4 th Street	Entire Building	101-06-1331-52-13317	\$_____/mo.
8. May Park Concessions 622 4 th Street	Entire Building	101-06-1331-52-13117	\$_____/mo.
9. Fleming Activity Bldg. 1915 Lumpkin Road	Entire Building	101-06-1486-52-13117	\$_____/mo.
10. Fleming Complex 1915 Daniel Ave	Entire Building	101-06-1486-52.13117	\$_____/mo.
11. Rec. Admin. Complex 2027 Lumpkin Rd	5 Buildings	101-06-1122-52-13117	\$_____/mo.
12. Facilities Shop 2760 Peach Orchard Rd	Entire Building	101-01-6420-52-13117	\$_____/mo.
13. Central Services Dept 2760 Peach Orchard Rd	Entire Building	101-01-6210-52-13117	\$_____/mo.
14. Hickman Park 965 Hickman Rd	Entire Building	101-06-1323-52-13117	\$_____/mo.
15. Eisenhower Athletics 1488 Eisenhower Dr.	Includes both buildings	101-06-1417-52-13117	\$_____/mo.
16. Doughty Park 1200 Nellieville Rd	Entire Building	101-06-1317-52-13117	\$_____/mo.
17. Gracewood Com Ctr 2309 Tobacco Rd	Entire Building	101-06-1484-52-13117	\$_____/mo.

SECTION TWO CONTINUE:

Location	Notes	Account Number	Unit Cost
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18.	Eastview Park 644 Aiken St	Entire Building	101-06-1319-52-13117	\$ _____/mo.
19.	Jamestown Com Ctr 3647 Karleen Rd	Entire Building	101-06-1325-52-13117	\$ _____/mo.
20.	McBean Com Ctr 1155 Hephzibah-McBean	All Buildings	101-06-1329-52-13117	\$ _____/mo.
21.	Carrie J Mays Com Ctr 1014 Eleventh Ave	All Buildings	101-06-1333-52-13117	\$ _____/mo.
22.	Utley Center 2024 Golden Rod St	Entire Building	101-06-1324-52-13117	\$ _____/mo.
23.	Blythe Area Rec. Ctr 3129 Hwy 88 Blythe	Includes Comfort Station	101-06-1315-52-13117	\$ _____/mo.
24.	Robert Howard CC 103 Diamond Lakes Way	Excludes Library	101-01-1475-52-13117	\$ _____/mo.
25.	Diamond Lakes Scoring 108 Diamond Lakes Way	Towers & Concessions	101-01-1474-52-13117	\$ _____/mo.
26.	Diamond Lakes Shop Diamond Lakes Way	Entire Building	101-01-1474-52-13117	\$ _____/mo.
27.	DL Tennis/Caretaker 102 Diamond Lakes Way	Entire Building	101-01-1474-52-13117	\$ _____/mo.
28.	Wood Park 1866 Highland Ave	Entire Building	101-06-1425-52-13117	\$ _____/mo.
29.	Brigham Com Ctr 2463 Golden Camp Rd	Includes Comfort Station	101-06-1312-52-13117	\$ _____/mo.
30.	Brigham Swim Ctr 2463 Golden Camp Rd	Entire Building	101-06-1441-52-13117	\$ _____/mo.
31.	Brigham Senior Ctr 2463 Golden Camp Rd	Entire Building	101-06-1338-52-13117	\$ _____/mo.
32.	McDuffie Woods Com Ctr 3431 Old McDuffie Rd	Entire Building	101-06-1330-52-13117	\$ _____/mo.
33.	M. M. Scott Comfort Station 1575 Flagler Rd	Entire Building	101-06-1439-52-13117	\$ _____/mo.
34.	Meadowbrook Comfort Station 3638 Meadowlark	Entire Building	101-06-1439-52-13117	\$ _____/mo.
35.	Brookfield Comfort Station 2740 Mayo Rd	Entire Building	101-06-1439-52-13117	\$ _____/mo.
36.	Elliott Park Comfort Station 2027 Lumpkin Rd	Entire Building	101-06-1439-52-13117	\$ _____/mo.
37.	Lock & Dam 1853 Lock & Dam Rd	Office/Caretaker's trailer/restrooms	101-06-1493-52-13117	\$ _____/mo.
38.	Augusta Golf Course 2023 Highland Ave	Clubhouse/Restrooms/ Maintenance Shed	101-06-1451-52-13117	\$ _____/mo.

SECTION TWO CONTINUE:

Location	Notes	Account Number	Unit Cost
39. Newman Tennis Center 3103 Wrightsboro Road	Entire Building	101-06-1462-52-13117	\$_____/mo.
40. Augusta Aquatics Ctr Damascus Road	Entire Building	101-06-1471-52-13117	\$_____/mo.
41. River Special Events 836 Reynolds St	(Augusta Common)	101-06-1495-52-13117	\$_____/mo.
42. Boathouse 101 Riverfront Dr.	All levels	101-06-1481-52-13117	\$_____/mo.
43. Julian Smith Casino 2205 Broad St	Entire Building	101-06-1482-52-13117	\$_____/mo.
44. Julian Smith BBQ Pit 3 Milledge Rd	Entire Building	101-06-1483-52-13117	\$_____/mo.
45. Old Government House 432 Telfair	Entire Building	101-06-1487-52-13117	\$_____/mo.
46. Sand Hills CC 2540 Wheeler Rd.	Entire Building	101-06-1314-53-11317	\$_____/mo.
47. Fleming Tennis Center 1850 Chester Avenue	All buildings	101-01-1461-53-11317	\$_____/mo.
48. Magnolia Cemetery 3 rd Street	Office & Maintenance Building	101-06-3110-52-13117	\$_____/mo.
49. Cedar Grove Cemetery	All Buildings	101-06-3110-52-13117	\$_____/mo.
50. West View Cemetery Division Street	Office & Maintenance Building	101-06-3110-52-13117	\$_____/mo.
51. Pendleton King Park 1600 Troupe St	Pavillion/Caretakers Cottage	101-06-1496-52-13117	\$_____/mo.
52. Sue Reynolds CC 1345 Community Park Rd	Entire Building	101-06-1485-52-13117	\$_____/mo.
53. Cemetery Admin Office 302 Watkins Street	Entire Building	101-06-3110-52-13117	\$_____/mo.

MONTHLY SERVICE FROM MAY THRU AUGUST ONLY: Four Months Service At Each Location.

Location	Notes	Account Number	Unit Cost
1. Jones Pool 0 Holley Street	Entire Building	101-06-1443-52-13117	\$_____/mo.
2. Dyess Pool 902 James Brown Blvd	Entire Building	101-06-1444-52-13117	\$_____/mo.

Bid Item #26-064 Pest Control – Annual Contract
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SECTION THREE:

MONTHLY PEST CONTROL: Treat entire building unless otherwise noted.

Location	Notes	Account Number	Unit Cost
1. Util Cust Serv/Tag Off 3463 Peach Orchard Rd	2 Suites	101-01-5610-52-13117	\$_____/mo.
2. Board of Elect Whse 2029 Lumpkin Road	Entire Building	101-01-4110-52-13117	\$_____/mo.
3. License & Inspection 1803 Marvin Griffin Rd	Entire Building	101-03-8210-52-13117	\$_____/mo.
4. Landfill & Annexes 4330 Deans Bridge Rd	Entire Building	541-04-4210-53-13117	\$_____/mo.
5. Scale House Solid Waste Landfill 4330 Deans Bridge Rd.	Entire Building	541-04-4210-53-13117	\$_____/mo.
6. Fleet Shop #1 1568 Broad St	Entire Building	626-01-6441-52-13117	\$_____/mo.
7. Fleet Shop #2 2316 Tobacco Rd	Entire Building	626-01-6442-52-13117	\$_____/mo.
8. Fleet Management 1568 Broad St	Office C	626-01-6441-52-13117	\$_____/mo.
9. Transit Offices and Shop 2844 Regency Blvd	Entire Building	546-09-1110-52-13117	\$_____/mo.
10. Transit 1546 Broad Street	Transfer Facility	546-09-1110-52-13117	\$_____/mo.
11. Cooperative Extension Services 602 Greene St	Entire Building	101-07-1211-52-13117	\$_____/mo.
12. Record Retention 1157 5 th St	Entire Building	101-01-6430-52-13117	\$_____/mo.
13. Utilities Admin Bldg. 2822 Central Ave.	Entire Building	506-04-3580-52-13117	\$_____/mo.
14. Utilities Filter Plant & Office 2835 Central Ave	Entire Building	506-04-3520-52-13117	\$_____/mo.
15. Utilities Pumping Station Goodrich St	Entire Building	506-04-3510-52-13117	\$_____/mo.
16. Utilities Water Plant # 2 1822 4H Club Rd	Entire Building	506-04-3540-52-13117	\$_____/mo.
17. Utilities Water Plant # 3 4446 Old Waynesboro Rd	Entire Building	506-04-3540-52-13117	\$_____/mo.

SECTION THREE CONTINUE:

Location	Notes	Account Number	Unit Cost
18. Utilities 1820 Doug Bernard Pkwy	Waste Water Admin Building	506-04-3310-52-13117	\$ _____/mo.
19. Utilities - Warehouse 2760 Peach Orchard Rd.	Crew Lounge and Filter Building	506-04-3580-52-13117	\$ _____/mo.
20. Utilities 1731 Tobacco Rd	Hicks Treatment Plant	506-04-3540-53-11317	\$ _____/mo.
21. Utilities Doug Bernard Pkwy	Spirit Creek Plant	506-04-3310-53-11317	\$ _____/mo.
22. Utilities Const & Maint 1832, 1840 Wyllys Rd	Both Buildings	506-04-3210-53-11317	\$ _____/mo.
23. Utilities Pumping Station Pistol Range Road	All buildings	506-04-3430-53-11317	\$ _____/mo.
24. Utilities & Engineering Admin – Leased Space 452 Walker Street		506-04-3110-53-11317	\$ _____/mo.
25. Utilities – Fort Gordon Fort Gordon	Pumping Station	506-04-3430-53-11317	\$ _____/mo.
26. Utilities – Fort Gordon Building 200 -Fort Gordon	Office Only	506-04-3430-53-11317	\$ _____/mo.
27. Utilities – Fort Gordon Building 202-Fort Gordon	Treatment Fac.	506-04-3430-53-11317	\$ _____/mo.
28. Augusta Regional Airport	All Buildings Main Terminal/FBO/Hangers 1&2/Command Center/ Main Shops 2&2/Fire Station/ Weather Building	551-08-1113-53-11317	\$ _____/mo.
29. Daniel Field Airport Highland Ave	All Buildings	552-08-1101-52-13117	\$ _____/mo.
30. Record Retention Annex 1815 Marvin Griffin Rd.	Entire Building	101-01-6430-52-13117	\$ _____/mo.
31. Marriott Riverfront Hotel (#2 10th St) (PARKING DECK ONLY SPECIAL TREATMENT FOR SPIDERS ONCE A QUARTER)		101-04-1910-52-13117	\$ _____/mo.
32. Engineering Maint. Annex 1 1568 Broad St.	Entire Building	101-04-1710-52-13117	\$ _____/mo.
33. Engineering Annex 2 1568 Broad St.	Entire Building	101-04-1710-52-13117	\$ _____/mo.
34. Engineering Maint. – 2316 Tobacco Rd	All Buildings	101-04-1260-52-13117	\$ _____/mo.
35. Engineering –Traffic Shop 1945 Eagles Way	Entire Building	101-04-1710-52-13117	\$ _____/mo.

SECTION THREE CONTINUE:

<u>Location</u>	<u>Notes</u>	<u>Account Number</u>	<u>Unit Cost</u>
36. Engineering Sign Shop 1815 Marvin Griffin Rd	Entire Building	101-04-1710-52-13117	\$_____/mo.
37. DFACS 510 Fenwick Street	One Building	101-05-4312-52-13117	\$_____/mo.
38. West Augusta Tag Off. 2816 Washington Road Suite 109	Suite	101-01-5610-52-13117	\$_____/mo.
Total (total amount listed for each location included in Section 3) Section 3 Total			\$_____

END OF SECTION THREE

THIS FORM MUST BE RETURNED WITH YOUR SUBMITTAL

Bid Item #26-064 Pest Control – Annual Contract4
Bid Due: Thursday, October 16, 2025 @ 11:00 a.m. via ZOOM

SECTION FOUR

MONTHLY PEST CONTROL SERVICE FIRE STATIONS: Treat entire building unless otherwise noted.

Location	Notes	Account Number	Unit Cost
1. Fire Station # 1 1 Broad Street	Entire Building	274-03-4110-52-13117	\$_____/mo.
2. Fire Station # 2 928 Telfair St	Entire Building	274-03-4110-52-13117	\$_____/mo.
3. Fire Station # 3 1099 Reynolds Street	Entire Building	274-03-4110-52-13117	\$_____/mo.
4. Fire Station # 4 1866 Ellis Street	Entire Building	274-03-4110-52-13117	\$_____/mo.
5. Fire Station # 5 1898 Martin Luther King Blvd	Entire Building	274-03-4110-52-13117	\$_____/mo.
6. Fire Station # 6 2618 Richmond Hill Road	Entire Building	274-03-4110-52-13117	\$_____/mo.
7. Fire Station # 7 2917 Willis Foreman Road	Entire Building	274-03-4110-52-13117	\$_____/mo.
8. Fire Station # 8 1898 Highland Ave	Entire Building	274-03-4110-52-13117	\$_____/mo.
9. Fire Station # 9 3507 Walton Way Extension	Entire Building	274-03-4110-52-13117	\$_____/mo.
10. Fire Station # 10 1056 Alexander Dr.	Entire Building	274-03-4110-52-13117	\$_____/mo.
11. Fire Station # 11 2243 Old Savannah Rd	Entire Building	274-03-4110-52-13117	\$_____/mo.
12. Fire Station # 12 1151 Hephzibah McBean Rd	Entire Building	274-03-4110-52-13117	\$_____/mo.
13. Fire Station # 13 2619 Lumpkin Road	Entire Building	274-03-4110-52-13117	\$_____/mo.
14. Fire Station # 14 3507 Ga Hwy 88	Entire Building	274-03-4110-52-13117	\$_____/mo.
15. Fire Station # 15 1420 Flowing Wells Road	Entire Building	274-03-4110-52-13117	\$_____/mo.
16. Fire Station # 16 3446 Old Louisville Road	Entire Building	274-03-4110-52-13117	\$_____/mo.
17. Fire Station # 17 3705 Old Waynesboro Rd	Entire Building	274-03-4110-52-13117	_____/mo.
18. Fire Station # 18 4185 Windsor Spring Rd	Entire Building	274-03-4110-52-13117	\$_____/mo.

SECTION FOUR CONTINUE:

Location	Notes	Account Number	Unit Cost
19. Fire Station # 19 1600 Brown Road	Entire Building	274-03-4110-52-13117	\$ _____/mo.
20. Fire Administration 3117 Deans Bridge Road	Entire Building	274-03-4110-52-13117	\$ _____/mo.
21. Fire Department 2615 Tobacco Road	All Buildings	274-03-4110-52-13117	\$ _____/mo.
Total (total amount listed for each location included in Section 4) Section 4 Total			\$ _____

END OF SECTION FOUR

Cumulative Totals

Section 1 Total	\$ _____
Section 2 Total	\$ _____
Section 3 Total	\$ _____
Section 4 Total	\$ _____

BID SUBMITTED BY:

**** Bids must be signed by an individual authorized to bind the firm to the terms and conditions of this Invitation to Bid ****

NAME: _____

COMPANY: _____

ADDRESS: _____

CITY/STATE/ZIP: _____

TELEPHONE: _____

EMAIL: _____

SIGNATURE: _____

THIS FORM MUST BE RETURNED WITH YOUR SUBMITTAL

NO RESPONSE LETTER

please submit by response due date

Bid Item #26-064	Pest Control	Bid Due: Thursday, October 16, 2025 @11:00 a.m.
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To: **Augusta, Georgia - Procurement Department**

This is to certify that _____, will not be submitting a response to the above referenced solicitation document prepared by Augusta Procurement Department.

Reason(s) for No Submission:

Unavailability of required resources

Prior commitments

Inadequate anticipated funding Level

Project Duration

Potential conflict of interest

Duplication of ongoing effort

Other (please explain)

Authorized Representative:

Name: _____

Title: _____

Signature: _____

Date: ____/____/20____