



RFP Item #26-145

February 5, 2026

Augusta's Roadways Sweeping Services (Street Sweeping)

For

Augusta-Richmond County (herein "Augusta")

On behalf of the Engineering and Environmental Services Department

Located at 452 Walker Street, Augusta, GA 30901

RFP Due: Monday, March 9, 2026 @ 11:00 a.m.

Andy Penick
Director of Procurement
535 Telfair Street, Room 605
Augusta, Georgia 30901

Request for Proposals

Request for Proposals will be received at this office until **Friday, March 13, 2026 @ 11:00 a.m.** and will be opened publicly. Opening can be viewed via TEAMS Meeting ID: 269 772 438 770 78; Passcode: 9VG9AD7U for furnishing:

RFP Item #26-145 Augusta's Roadways Sweeping Services (Street Sweeping) for Augusta, GA- Engineering and Environmental Services Department

No submittal will be accepted by email. All submittals must be received during our normal office hours from 8:30 a.m. to 5:00 p.m., Monday through Friday. All RFPs must be received by mail or hand delivered. No RFP may be withdrawn for a period of 90 days after bids have been opened, pending the execution of contract with the successful bidder(s).

Bid documents, and all Addenda, may be viewed on the Augusta, Georgia website under the Procurement Department ARCBid menu– (<http://appweb2.augustag.ga/NewARCBid/ARCBid.html>), and DemandStar™ website located at <https://network.demandstar.com>. Bidders must mark the ITB number on the outside of the submittal envelope.

Mandatory Pre-Proposal Conference will be held on **Monday, March 2, 2026 @ 10:00 a.m.** at 535 Telfair Street Suite 605, Augusta, GA Procurement Office.

Questions or requests for clarifications must be submitted to the Procurement Department on or before the close of business **Tuesday, March 3, 2026 @ 5:00 P.M.**

Augusta, Georgia Procurement Department
Attn: Jamye Mortley
Phone: 706-821-2422
Email: procbidandcontract@augustaga.gov

A 5% Bid bond is required. A 100% performance and a 100% payment bond must be required for award.

GEORGIA E-Verify and Public Contracts: The Georgia E-Verify law requires contractors and all sub-contractors on Georgia public contract for the physical performance of services over \$2,499 in value to enroll in E-Verify.

Proposers are cautioned that acquisition of RFP documents through any source other than the office of the Procurement Department is not advisable. Acquisition of RFP documents from unauthorized sources places the proposer at the risk of receiving incomplete or inaccurate information upon which to base his qualifications.

Publish:
Augusta Chronicle February 5, 12, 19, 26, 2026

PROCUREMENT DEPARTMENT ELECTRONIC TEAMS INFORMATION

The Augusta, Georgia Procurement Department conducts Public RFP Pre-Proposal Conferences and Openings to award quality contracts for Augusta. RFP openings are open to the public in the Procurement Department located at 535 Telfair Street, Suite 605, Augusta, GA 30901, and additionally via Teams.

ELECTRONIC RFP INSTRUCTIONS

**RFP Opening - RFP Item #26-145 Augusta's Roadways Sweeping Services
(Street Sweeping) for the Augusta Engineering
and Environmental Services Department
Monday, March 9, 2026 @ 11:00 a.m.**

TEAMS RFP Opening:

1. Go to <https://www.microsoft.com/en-us/microsoft-teams/join-a-meeting> and enter **meeting ID: 269 772 438 770 78**
2. **Passcode: 9VG9AD7U**

OFFICAL RFP RESULTS will be posted on the Augusta, Georgia website

Revised 2/5/26

INSTRUCTIONS TO SUBMIT

- 1.1 **Purpose:** The purpose of this document is to provide general and specific information for use by vendors in submitting a proposal to supply Augusta, Georgia with equipment, supplies, and or services as listed above. All proposals are governed by the Augusta, Georgia Code.
- 1.2 **Viewing the Augusta Code:** All proposals are governed and awarded in accordance with the applicable federal and state regulations and the Augusta, Georgia Code. To view the Code visit Augusta's website at www.augustaga.gov or <http://www.augustaga.gov/index.aspx?NID=685> [Guidelines & Procedures](#).
- 1.3 **Compliance with laws:** The Proposer shall obtain and maintain all licenses, permits, liability insurance, workman's compensation insurance and comply with any and all other standards or regulations required by federal, state or Augusta, Georgia statute, ordinances and rules during the performance of any contract between the Proposer and Augusta, Georgia. Any such requirement specifically set forth in any contract document between the Proposer and Augusta, Georgia shall be supplementary to this section and not in substitution thereof.
- 1.4 **Bids For All Or Part:** Unless otherwise specified, County reserves The Right To make an award(s) for all items, or categories, or specific line items, to one or more bidders. Bidder may restrict their bid to consideration in the aggregate by so stating but must name a unit price on each item submitted upon.
- 1.5 **All protests shall be made in writing to:**
- Attn: Andy Penick,
Procurement Director
535 Telfair Street, Suite 605
Augusta, GA 30901
Email: procbidandcontract@augustaga.gov
- 1.6 **Augusta, Georgia License Requirement:** For further information contact the License and Inspection Department @ 706 312-5050.
- Provide General Contractors License Number**, if applicable.
- Provide Utility Contractor License Number**, if applicable.
- 1.7 **Terms of Contract:** (Check where applicable)
- (A) Annual Contract
- (B) One time Purchase
- (C) Multi-year

Revised: 2/5/2026



NOTICE TO ALL VENDORS

ADHERE TO THE BELOW INSTRUCTIONS AND DO NOT SUBSTITUTE FORMS

PLEASE READ CAREFULLY:

Attachment B is a consolidated document consisting of:

1. Business License Number Requirement (copy must be provided)
2. Acknowledgement of Addenda (must be acknowledged, if any)
3. Statement of Non-Discrimination
4. Non-Collusion Affidavit of Prime Proposer/Offeror
5. Conflict of Interest
6. Contractor Affidavit and Agreement (E-Verify User ID Number must be provided)

Attachment B Must be Notarized & Two (2) Pages Must be returned with your submittal - No Exceptions.

Business License Requirement: Proposer must be licensed in the Governmental entity for where they do the majority of their business. Your **company's business license number must** be provided on Page 1 of Attachment B. If your Governmental entity (State or Local) does not require a business license, your company will be required to obtain a Richmond County business license if awarded a contract. For further information contact the License and Inspection Department @ 706 312-5050.

Acknowledgement of Addenda: You must acknowledge all Addenda. See Page 1 of Attachment B.

E-Verify * User Identification Number (Company I.D.) The recommended awarded vendor will be required to provide a copy of Homeland Security's Memorandum of Understanding (MOU). **Contractors, Bids, RFPs, RFPs - Any** contractors performing the physical performance of services" for your city, including those that respond to bids or requests for proposals, must submit an E-Verify affidavit. Your city cannot consider any contractors, even as part of a bidding or RFP process, unless they have given you the appropriate E-Verify contractor affidavits.

The City, each contractor, and each subcontractor have different roles and responsibilities in the E-Verify process. The city collects E-Verify affidavits from the contractor. The contractor collects E-Verify affidavits from its subcontractors. The subcontractors collect E-Verify affidavits from its sub-subcontractors. Independent contractors (those with no employees) do not need to supply E-Verify information. Instead, they will provide a driver's license or state identification card from states on the "compliant" list created by the Georgia Attorney General. Those contractors and subcontractors that fill out the affidavits are responsible for the accuracy of the information. The city does not need to confirm that the E-Verify information is correct. The liability for incorrect information is on the contractor or subcontractor. NOTE: The authorization date can be found within the Memorandum of Understanding (MOU).

Affidavit Verifying Status for Augusta Benefit Application (S.A.V.E. Program) (Must Be Returned With Your Submittal)

The successful proposer will submit the following forms to the Procurement Department no later than five (5) days after receiving the "Letter of Recommendation" (Vendor's letter will denote the date forms are to be received)

1. Georgia Security and Immigration Subcontractor Affidavit
2. Non-Collusion Affidavit of Sub-Contractor
3. E-Verify MOU (Memorandum of Understanding)



Attachment B

Augusta, Georgia Augusta Procurement Department

ATTN: Procurement Director

535 Telfair Street, Suite 605

Augusta, Georgia 30901

Name of Proposer: _____

Street Address: _____

City, State, Zip Code: _____

Phone: _____ Fax: _____ Email: _____

Where/How did you hear about this solicitation?

Attach a copy of your Business License and your General Contractor License.

If applicable, provide a copy of the following:

Utility Contractors License - MUST BE LISTED ON FRONT OF ENVELOPE

Acknowledgement of Addenda: (#1) ____: (#2) ____: (#3) ____: (#4) ____: (#5) ____: (#6) ____: (#7) ____: (#8) ____:

NOTE: CHECK APPROPRIATE BOX (ES) - ADD ADDITIONAL NUMBERS AS APPLICABLE

Statement of Non-Discrimination

The undersigned understands that it is the policy of Augusta, Georgia to promote full and equal business opportunity for all persons doing business with Augusta, Georgia. The undersigned covenants that we have not discriminated, on the basis of race, religion, gender, national origin, or ethnicity, with regard to prime contracting, subcontracting, or partnering opportunities.

The undersigned covenants and agrees to make good faith efforts to ensure maximum practicable participation of local small businesses on the proposal or contract awarded by Augusta, Georgia. The undersigned further covenants that we have completed truthfully and fully the required forms regarding good faith efforts and local small business subcontractor/supplier utilization.

The undersigned further covenants and agrees not to engage in discriminatory conduct of any type against local small businesses, in conformity with Augusta, Georgia's Local Small Business Opportunity Program. Set forth below is the signature of an officer of the proposer/contracting entity with the authority to bind the entity.

The undersigned acknowledge and warrant that this Company has been made aware of understands and agrees to take affirmative action to provide such companies with the maximum practicable opportunities to do business with this Company;

That this promise of non-discrimination as made and set forth herein shall be continuing in nature and shall remain in full force and effect without interruption;

That the promises of non-discrimination as made and set forth herein shall be and are hereby deemed to be made as part of and incorporated by reference into any contract or portion thereof which this Company may hereafter obtain and;

That the failure of this Company to satisfactorily discharge any of the promises of nondiscrimination as made and set forth herein shall constitute a material breach of contract entitling Augusta, Georgia to declare the contract in default and to exercise any and all applicable rights remedies including but not limited to cancellation of the contract, termination of the contract, suspension and debarment from future contracting opportunities, and withholding and or forfeiture of compensation due and owing on a contract.

Non-Collusion of Prime Proposer

By submission of a proposal, the vendor certifies, under penalty of perjury, that to the best of its knowledge and belief:

(a) The prices in the proposal have been arrived at independently without collusion, consultation, communications, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other vendor or with any competitor.

(b) Unless otherwise required by law, the prices which have been quoted in the proposal have not been knowingly disclosed by the vendor prior to opening, directly or indirectly, to any other vendor or to any competitor.

(c) No attempt has been made, or will be made, by the vendor to induce any other person, partnership, or corporation to submit or not to submit a proposal for the purpose of restricting competition. Collusions and fraud in proposal preparation shall be reported to the State of Georgia Attorney General and the United States Justice Department.

Conflict of Interest

By submission of a bid, the responding firm certifies, under penalty of perjury, that to the best of its knowledge and belief:

- 1. No circumstances exist which cause a Conflict of Interest in performing the services required by this BID, and
2. That no employee of the County, nor any member thereof, nor any public agency or official affected by this BID, has any pecuniary interest in the business of the responding firm or his sub-consultant(s) has any interest that would conflict in any manner or degree with the performance related to this BID. By submission of a bid, the vendor certifies under penalty of perjury, that to the best of its knowledge and belief:

- (a) The prices in the bid have been arrived at independently without collusion, consultation, communications, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other vendor or with any competitor.
- (b) Unless otherwise required by law, the prices which have been quoted in the bid have not knowingly been disclosed by the vendor prior to opening, directly or indirectly, to any other vendor or competitor.
- (c) No attempt has been made, or will be made, by the vendor to induce any other person, partnership, or cooperation to submit or not to submit a bid for the purpose of restricting competition. For any breach or violation of this provision, the County shall have the right to terminate any related contract or agreement without liability and at its discretion to deduct from the price, or otherwise recover, the full amount of such fee, commission, percentage, gift, payment, or consideration.

Contractor Affidavit and Agreement: Contractor Affidavit under O.C.G.A. § 13-10-91(b) (I)

GEORGIA E-Verify and Public Contracts: The Georgia E-Verify law requires contractors and all sub-contractors on Georgia public contract (contracts with a government agency) for the physical performance of services **over \$2,499 in value to enroll in E-Verify, regardless of the number of employees.** They may be exempt from this requirement if they have no employees and do not plan to hire employees for the purpose of completing any part of the public contract. Certain professions are also exempt. All requests for proposals issued by a city must include the contractor affidavit as part of the requirement for their bid to be considered.

The undersigned contractor ("Contractor") executes this Affidavit to comply with O.C.G.A § 13-10-91 related to any contract to which Contractor is a party that is subject to O.C.G.A. § 13-10-91 and hereby verifies its compliance with O.C.G.A. § 13-10-91, attesting as follows:

- a) The Contractor has registered with, is authorized to use, and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program;
- b) The Contractor will continue to use the federal work authorization program throughout the contract period, including any renewal or extension thereof;
- c) The Contractor will notify the public employer in the event the Contractor ceases to utilize the federal work authorization program during the contract period, including renewals or extensions thereof;
- d) The Contractor understands that ceasing to utilize the federal work authorization program constitutes a material breach of Contract;
- e) The Contractor will contract for the performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the Contractor with the information required by O.C.G.A. § 13-10-91 (a), (b), and (c);
- f) The Contractor acknowledges and agrees that this Affidavit shall be incorporated into any contract(s) subject to the provisions of O.C.G.A. § 13-10- 91 for the project listed below to which Contractor is a party after the date hereof without further action or consent by Contractor; and
- g) Contractor acknowledges its responsibility to submit copies of any affidavits, drivers' licenses, and identification cards required pursuant to O.C.G.A. § 13-10-91 to the public employer within five business days of receipt.

Georgia Law requires your company to have an E-Verify*User Identification Number (Company I.D.) on or after July 1, 2009.

For additional information or to enroll your company, visit the **State of Georgia** website: <https://e-verify.uscis.gov/enroll/> and/or http://www.dol.state.ga.us/pdf/rules/300_10_1.pdf

Federal Work Authorization User Identification Number: E-VERIFY REQUIRED FOR ALL CONTRACTS OVER \$2,499.00

**** (E-Verify Number)** _____

Name of Public Employer

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on _____, 20____ in _____ (City), _____ (State).

Signature of Authorized Officer or Agent **Printed Name and Title of Authorized Officer or Agent**

NOTARY COMMISSIONING

Subscribed and sworn before me on this _____ **day of** _____, 20____

Notary Public **My Commission Expires:** **NOTARY SEAL**

The undersigned further agrees to submit a notarized copy of Attachment B, and any required documentation noted as part of the Augusta, Georgia Board of Commissions specifications which govern this process. In addition, the undersigned agrees to submit all required forms for any subcontractor(s) as requested and or required. **I further understand that my submittal will be deemed non-compliant if any part of this process is violated.**

You Must Complete and Return the two (2) pages of Attachment B with Your Submittal. Document Must Be Notarized.



Systematic Alien Verification for Entitlements (SAVE) Program

Affidavit Verifying Status for Augusta, Georgia Benefit Application By executing this affidavit under oath, as an applicant for an Augusta, Georgia Business License or Occupation Tax Certificate, Alcohol License, Taxi Permit, Contract or other public benefit as reference in O.C.G.A. Section 50-36-1, I am stating the following with respect to my proposal for an Augusta, Georgia contract for

[RFP Project Number and Project Name]

[Print/Type: Name of natural person applying on behalf of individual, business, corporation, partnership, or other private entity]

[Print/Type: Name of business, corporation, partnership, or other private entity]

- 1.) _____ I am a citizen of the United States.
- 2.) _____ I am a legal permanent resident 18 years of age or older.
- 3.) _____ I am an otherwise qualified alien (8 § USC 1641) or nonimmigrant under the Federal Immigration and Nationality Act (8 USC 1101 et seq.) 18 years of age or older and lawfully present in the United States.*

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of Code Section 16-10-20 of the Official Code of Georgia.

Signature of Applicant

Printed Name

*** Alien Registration Number for Non-Citizens**

NOTARY COMMISSIONING

Subscribed and sworn before me on this _____ day of _____, 20_____

Notary Public

My Commission Expires: _____

NOTARY SEAL

THIS FORM MUST BE COMPLETED, NOTORIZED AND RETURNED WITH YOUR SUBMITTAL



**TRADE SECRET STATUS AFFIDAVIT
Augusta, Georgia**

All documents, data, letters and generated information received by Augusta, Georgia constitutes a "public record" and is subject to disclosure under the Georgia Open Records Act ("GORA"). O.C.G.A. § 50-18-70 et seq. However, pursuant to O.C.G.A. § 50-18-72(a)(34), "[an] entity submitting records containing trade secrets that wishes to keep such records confidential under this paragraph shall submit and attach to the records an affidavit affirmatively declaring that specific information in the records constitute trade secrets pursuant to Article 27 of Chapter 1 of Title 10 [O.C.G.A. § 10-1-760 et seq.]."

O.C.G.A. § 10-1-761(4) defines "Trade secret" as "...information, without regard to form, including, but not limited to, technical or nontechnical data, a formula, a pattern, a compilation, a program, a device, a method, a technique, a drawing, a process, financial data, financial plans, product plans, or a list of actual or potential customers or suppliers which is not commonly known by or available to the public and which information:

- A. Derives economic value, actual or potential, from not being generally known to, and not being readily ascertainable by proper means by, other persons who can obtain economic value from its disclosure or use; and
- B. Is the subject of efforts that are reasonable under the circumstances to maintain its secrecy."

Therefore, the records listed below and attached hereto, that were submitted with _____ response to Augusta, Georgia Request for Proposal, Request for Quote, or Request for Qualified Contractor _____ are marked confidential pursuant to O.C.G.A. § 10-1-761(4):

- (List specific information that the supplier wishes to withhold and how that information constitutes a trade secret)
- Additional trade secret information requested to be withheld
- **Your company is requested to send a redacted copy of your submittal.**

Under penalty of perjury, acknowledging that O.C.G.A. §16-10-71 provides a penalty of a fine of up to \$1,000 and potential imprisonment of one to five years, I attest that the specific information in the records listed above constitutes trade secrets pursuant to O.C.G.A. § 10-1-761(4), and request that Augusta, Georgia not disclose this protected information under the Georgia Open Records Act ("GORA").

Signature:

[Signatory Name in Print] [Signatory's Title] [Company Name]

[Signatory's Title] Date: _____

NOTARY COMMISSIONING

Subscribed and sworn before me on this _____ day of _____, 20_____

Notary Public

My Commission Expires: _____

NOTARY SEAL

RETURN FORM ONLY IF APPLICABLE.

Minority and Women Owned Business Enterprise Program Ordinance Requirements

Notice To All Bidders (PLEASE READ CAREFULLY)

Shall apply to ALL Bids regardless of the dollar amount

In accordance with the Commission Action on 7/25/24 and the adoption of Ordinance No. 7945 Chapter 10C of the AUGUSTA, GA, CODE, Contractors agree to collect and maintain all records necessary to Augusta, Georgia to evaluate the effectiveness of its Minority and Women Owned Business Enterprise Program and to make such records available to Augusta, Georgia upon request. The requirements of the Minority and Women Owned Business Enterprise Program can be found at www.augustaga.gov. In accordance with AUGUSTA, GA. CODE, Contractors shall report to Augusta, Georgia the total dollars paid to each subcontractor, vendor, or other business on each contract, and shall provide such payment affidavits, regarding payment to subcontractors, if any as required by Augusta, Georgia. Such utilization reports shall be in the format specified by the Director of Compliance and shall be submitted at such times as required by Augusta, Georgia. Required forms can be found at www.augustaga.gov. If you need assistance completing a form or filing information, please contact the M/WBE Program office at (706) 821-2406. Failure to provide such reports within the time period specified by Augusta, Georgia shall entitle Augusta, Georgia to exercise any of the remedies set forth, including, but not limited to, withholding payment from the Contractor and/or collecting liquidated damages.

SHALL APPLY TO PROJECTS IN EXCESS OF \$300,000

Minority and Women Owned Business Enterprise Program (Continued)

Sec. 1-10-138. Race and Gender-Conscious Efforts

Contract-by-Contract Subcontractor Goals The City, through the Goal Setting Committee (GSC), will set specific, separate percentage-based MBE and WBE subcontracting goals on a contract-by contract basis for Prime contracts in Construction, Architecture & Engineering, Professional Services, and Other Services valued in excess of \$300,000. The City shall establish such goals based upon the type of contract, the type of subcontracting work that will be required, and the availability of M/WBE firms to perform the work for that specific contract.

The GSC shall not establish subcontracting goals on contracts where (a) there are no subcontracting opportunities identified for the contract; or (b) there are not at least three (3) MBE and/or WBE firms that are available and capable to perform a CUF for the overall subcontracting opportunities on the contract. or the contract; or (b) there are not at least three (3) MBE and/or WBE firms that are available and capable to perform

a CUF for the overall subcontracting opportunities on the contract.

Good Faith Efforts (GFE) Requirements and Guidance

1.Achievement of subcontracting goals or documentation of Good Faith Efforts applies to every Contract for which such goals are established. **The Bidder shall submit a compliance plan detailing its achievement of the goals or its Good Faith Efforts to meet the goals. The compliance plan shall be due at the time set out in the solicitation documents.**

2.When a Bidder cannot achieve the goals, its compliance plan shall document its GFE to achieve the goals. The Director of Compliance will determine whether the Bidder has made such GFE.

Bid Documents

All bid documents shall require bidders or proposers to submit with their bid the following written documents, statements, or forms, which shall be made available by the Procurement Department.

- Proposed Letter of Intent MBE/WBE.
- Proposed MBE/WBE Utilization Plan.
- Documentation of Good Faith Efforts Form (*in the event the bidder will not meet the MBE and WBE goals*).

Failure to submit the above documentation shall result in the bid being declared non-responsive.

Sec. 1-10-154.Exceptions

In accordance with § 1-10-8, on federally funded projects or contracts, the M/WBE Program shall only be utilized when authorized by the applicable federal (and/or Georgia) laws, regulations, and conditions relating to that project or contract. To the extent that there are any conflicts between any such laws, regulations, or conditions and the provisions of the M/WBE Program, the federal (and/or Georgia) guidance shall control.

NOTE: All forms should be submitted in a separate, sealed envelope, labeled M/WBE Forms, Company's Name & Bid number

For questions and or additional information, please contact:

Minority-Owned and Women-Owned Business Enterprise Program
535 Telfair Street, Suite 530
Augusta, Georgia 30901
(706) 821-2406
mwbe@augustaga.gov

Website: <https://www.augustaga.gov/83/Disadvantaged-Business-Enterprise>

Rev. 9/6/2024



RFP #26-145 Augusta's Roadways Sweeping (Street Sweeping)

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SECTION 1: REQUEST FOR PROPOSAL

1. SCOPE OF SERVICE

Sweeping services shall be provided from curb to curb (including medians) as described in Request for Proposal (RFP) Proposal Section. Services shall include furnishing all labor, equipment, tools, fuel, material, insurance, supervision, traffic control, and all other items incidental to performing municipal street sweeping services.

1.1 TERM

The term of the contract is for three (3) years with an option to extend for two (2) additional one (1) year terms.

1.2 Routine Sweeping Services

The Contractor shall provide monthly (or accepted alternate) of all Augusta-owned Right-of-Way (streets & roadways). Augusta may include State-owned highways, roads and interstates at its sole discretion. Sweeping services shall be provided from curb to curb (including medians), as described in the specifications. During certain seasonal variations, debris collection may require more than one pass in order to sufficiently clean the street. This service shall be included in the centerline mile (curbs & median) price at no additional cost to Augusta.

1.3 Proposed Schedule

See the RFP Proposal for a detailed schedule of services for each of the locations included in the request for proposals.

1.4 Additional Services

Additional services or assignments requested by Augusta, including special event sweeping and parking lot sweeping, shall be performed by the Contractor. Payment for said services shall be based upon the contracted hourly rate.

Special Events

Special event sweeping shall be paid at the specified hourly rate based on the actual hours of sweeping.

Parking Lots

Parking lot sweeping shall be paid at the specified hourly rate based on the actual hours of sweeping.

Post-Rainstorm / Windstorm

Urban Road Corridor sweeping following major rainstorm or windstorm shall be paid at the specified hourly rate based on the actual hours of sweeping.

Privately Owned Streets

Augusta may extend this offer for services to Home Owners Associations (HOA's) within Augusta. Any or all of the HOA's may enter into separate agreements with the Contractor. The rate that the Contractor charges HOA's for services shall be consistent with the curb mile charge agreed to in the approved rate schedule with Augusta. The Contractor shall arrange for billings and service schedules with the individual

HOA's directly. Sweeping services shall be in accordance with professional street sweeping policies and practices as stated herein.

1.5 Standard of Performance

Curb to Curb

The entire length of all curbs (including median curbs, median noses and curb returns), uncurbed pavement edges, flush and/or striped medians shall be swept each time the associated street is swept. The term "street" shall include the paved area between the normal curb lines of the roadway, whether or not an actual curb exists. Sweeping shall be performed in the same direction as the traffic flow at all times. The entire area of each intersection will be swept. The balance of each street shall be swept as needed. In any case, no debris shall be left any place on the street pavement after sweeping is completed. As new streets are constructed, paved, and/or accepted by Augusta, a list of these streets will be provided to the Contractor and then included in the regular monthly schedule.

Level of Cleanliness

Contractor shall remove all debris from all streets every sweeping cycle. The Contractor shall make as many passes as necessary to accomplish the task at no additional cost to Augusta. This action will include the removal of spills of concrete, rock, gravel, accident debris, etc. Items of excessive size, such as cardboard, retreads, large rocks, etc., shall be physically picked-up and placed in the hopper by the operator or Contractor's personnel.

The sweeping operation does not include the removal of waste materials in the catch basins of storm sewers.

Downtown Roads Network

Contractor shall work with Augusta Engineering to develop a schedule that will minimize impact of street parked vehicles and yield effective street sweeping. It may include placing street sweeping schedule (day and time) and relevant warning signs or similar informational measures.

Water Utilization

Contractor shall obtain a fire hydrant meter(s) or other water supply as necessary to perform operations under this Agreement. All costs incurred for the supply and distribution of water shall be borne by the Contractor.

1.6 Sweeping

The Contractor shall, at all times, use good sweeping practices and will be responsible to make adjustments to the equipment, as necessary. The Contractor must exercise due care so as to prevent spilling, scattering or dropping of refuse or wastewater throughout sweeping activity and shall immediately clean-up such spillage, dropping, or scattering. Sweeping practices include, but are not limited to:

- a. Position gutter brooms at the proper angle to the gutter flow line, touching the curb.
- b. Set main broom in level position to assure debris pick-up. Apply appropriate broom pressure for sweeping conditions to obtain a minimum strike pattern of five (5) inches.

- c. Adjust spray nozzles to keep dust, caused by sweeping, to a minimum.
- d. Center dirt reflector and main drag shoes shall be properly maintained and adjusted, or any other device designed to direct debris or dirt into the path of the rear broom.
- e. Sweeping speed shall be adjusted to street conditions with a maximum speed of six (6) miles per hour or as determine by Augusta Engineering. Patterned concrete medians, intersections and crosswalks shall be swept at a maximum speed of three (3) miles per hour.
- f. Operate sweepers as close to parked cars or other obstacles as safety allows.
- g. Use common sense and good judgment at all times.
- h. All work performed pursuant to this Agreement is subject to inspection by the Augusta Engineering Department. Areas found to be unsatisfactory shall be re-swept. No payment shall be made for such re-sweeping.
- i. Report any and all accidents, regardless of how minor, involving another person, private property, or a vehicle, should be handled appropriately with the Sheriff's Department, and a copy of any such report generated provided to Augusta.
- j. Contractor shall have an adequate supply of spare brooms and parts to insure continuous operation. Worn brushes and brooms shall be replaced and adjusted to insure maximum efficiency.
- k. Machines shall be fully operational during all sweeps.
- l. An arrow board shall be mounted on the rear of all equipment.
- m. All work zone safety requirements shall be met, including but not limited to GDOT requirements, signage, and traffic control.

2. SPECIAL CONDITIONS

2.1 ROUTING AND COLLECTION SCHEDULES

2.1.1 Route Maps

The Contractor shall periodically review the existing route maps and evaluate workloads and service areas for effectiveness and efficiency. Augusta will review the Contractor's route maps to ensure that all areas to be collected are included, and that routing does not result in dangerous practices.

2.1.2 Route Details

Each set of detailed route maps must show, for each collection day, the areas to be collected, the starting point for collection, and the exact direction and sequence of travel of the streets and alleys for each route to be collected.

2.1.3 Route Map Format

Route maps shall be submitted in reproducible format. All street names must be legible.

2.1.4 Route Audits

Augusta shall have the right to be a passenger in the collection vehicles for the purposes of auditing routes and services.

2.2 ONBOARD TECHNOLOGY

2.2.1 Smart Vehicle Onboard Technology

The Contractor shall purchase, install, and utilize on-board technologies on each of the collection vehicles and supervisor vehicles. This technology will be used to perform a variety of tasks which will provide necessary data and service validation for Augusta. The system shall be able to perform the following functions:

- a. The on-board technology shall be accessible via the internet on a secure website available to authorized Augusta staff.
- b. The on-board technology shall, at a minimum, show the individual brushes engaged.
- c. Record speed of the vehicle. The speed of the vehicle during sweeping shall be recorded. The speed shall be measured, at a maximum, in one mile per hour increments.
- d. The system shall be able to track actual sweeping time and distance, as well as provide travel path.
- e. The location of the sweeper shall be accurate to within 20 feet of the actual location.
- f. Route path and sweeping path shall be available visually on a map, by day, by truck.
- g. Equipment utilized shall have GPD installed for live tracking purposes and remote checking of equipment location and active street sweeping.

2.3 EQUIPMENT/FACILITIES

2.3.1 Collection Vehicles

The Contractor shall provide and maintain during the Contract a fleet of collection vehicles sufficient in number and capacity to perform the services described in this Agreement. All vehicles shall be appropriately licensed, and comply with all applicable federal, state, and local laws and regulations. **At a minimum, the Contractor shall have six (6) street sweepers** to perform requested services & cover countywide service area. In addition, the contractor shall have at least **two (2) additional backup street sweepers**.

The Contractor shall provide and use only such equipment, material, and facilities as are capable of performing quality and timely services required by this Agreement. The Contractor's collection vehicles shall be maintained by the Contractor, kept clean, neat, kept in good repair and working order. The Contractor shall furnish, at its sole expense, whatever backup or substitute equipment may be required to continue performance of the services.

2.3.1.1 Vehicle Specifications

- a. All collection vehicles shall have enclosed bodies.
- b. **All sweepers shall have a minimum sweep path of eight (8) feet** width as measured with all brooms in the sweeping position. Equipment without this capacity will not be acceptable.
- c. **All sweepers shall meet and be operated to meet PM 10 compliance and shall meet the requirements of the South Coast Air Quality Management District** (SCAQMD Rule 1186 list of Certified Street Sweepers. The Entire Rule 1186 and 1186 Appendix A can be downloaded from the AQMD website at;

<https://www.aqmd.gov/docs/default-source/rule-book/reg-xi/rule-1186.pdf>

- d. The Contractor may use new or used equipment so long as the equipment is capable of performing the required services in accordance with this Agreement. Collection equipment utilized in this Agreement shall not be more than three (3) years old.
- e. Prior to the Starting Date and then quarterly thereafter, the Contractor shall supply Augusta with a list of all equipment to be used in providing services and shall notify Augusta of additions or deletions as they occur.
- f. All collections vehicles used to perform functions under this Contract shall be equipped with the following in complete and sound working order:
 - 1. Progressive noise back-up alarm.
 - 2. Back-up camera with monitor visible from any driving position.
 - 3. A 10-pound fire extinguisher.
 - 4. A 25-person first aid kit.
 - 5. Minimum of three safety marking devices (flares, or reflective triangles).
 - 6. Top-mounted strobe light(s) activated while collecting materials.
 - 7. Rear-Mounted LED arrow board activated while collecting materials, similar to Whelen RF 165NF1.
 - 8. A spill kit with a minimum size of 10 gallons to handle operational spills.
- g. All supervisors' vehicles used to perform functions under the Contract shall be equipped with the following in complete and sound working order:
 - 1. A 10-pound fire extinguisher.
 - 2. A 25-person first aid kit.
 - 3. Minimum of three safety marking devices (flares, or reflective triangles).
 - 4. A spill kit with a minimum size of 10 gallons to handle operational spills.

- h. All collection vehicles or personnel must be equipped with a communication device (i.e. cell phone or radio) which allows for immediate communication between the collection vehicle and a supervisor, and/or the Contractor's office. CB radios are not acceptable.
- i. All vehicles operated under the authority of this Contract shall be driven in compliance with Uniform Rules of the Road and Georgia State traffic laws and, where applicable, Augusta's codes, ordinances, and rules.
- j. The Contractor shall make a reasonable effort to empty each collection vehicle at the end of each day.
- k. The Contractor is responsible for any and all fees associated with disposal permits, inspection fees, IFTA stickers, etc. These permits shall be obtained timely.
- l. Prior to the Starting Date, and annually thereafter, the Contractor shall have a D.O.T. inspection performed on all vehicles operating under this Contract by a competent third party firm to perform such inspections. Copies of said inspection shall be supplied to Augusta within removed from service until such time as the deficiency has been remedied.
- m. Augusta shall have the right to inspect all vehicles used in performing this Contract. Augusta shall have the right to do random spot inspections as it deems reasonably necessary. Should a vehicle not pass inspection, it shall be removed from service until such time as the deficiency has been remedied.

2.3.2 Vehicle Cleaning

All vehicles must be kept clean, in sanitary condition, and good repair at all times. The Contractor shall ensure that all collection vehicles are washed as required to reduce possible odor and provide a positive image.

2.3.3 Vehicle Leaks & Spills

Minimizing hydraulic fluid, oil leaks and spills on public or private streets and parking lots is a high priority for Augusta, Georgia. The Contractor shall maintain equipment in top mechanical condition, and the operator shall exercise vigilance in observing for leaks and spills that may develop during the collection day and take immediate corrective action to stop the leak or spill and call for cleanup of hydraulic fluid, oil, other vehicle fluids or other leaks or spills present upon the public or private streets or parking lots.

2.3.4 Vehicle Identification and Presentation

Each Contractor vehicle will be clearly identified with the Contractor name, a vehicle number, and a telephone number that can be clearly read from a distance of 100 feet.

2.4 DISPOSAL SITES

2.4.1 Ownership of Collected Materials

The Contractor shall have ownership of the Sweepings from the time of collection until the materials are deposited at the Designated Disposal Facility.

2.4.2 Designated Disposal Facility

The Contractor shall be responsible for abiding by all rules and policies pertaining to the delivery of Sweepings as directed by the Designated Disposal Facility.

2.5 PERSONNEL AND SAFETY

2.5.1 Property Damage/Accidents

2.5.1.1 Property Damage/Accidents

As between Augusta and the Contractor, the Contractor shall retain full responsibility for all claims of damage to private property caused by the negligence or willful misconduct of the Contractor. In the event of any property damage or accident caused by the Contractor, the Contractor shall:

- a. Immediately notify Augusta Environmental Services Department by telephone.
- b. Leave a notice at the time of the damage at the location where the damage occurred, informing the Customer of the damage and the telephone number of the Contractor to call for follow-up.
- c. Provide a written explanation to Augusta of the circumstances, results of any investigation, and disposition of the claim.
- d. Notify the Customer within ten (10) working days in writing of the disposition of the claim and provide a copy to Augusta. If the Contractor assumes responsibility for the damages, the notification shall include a date by which remedial action will be completed.
- e. Should repair be required, the Contractor shall provide appropriately licensed and bonded personnel to complete the repair.

2.5.1.2 Claims Resolution

The Contractor shall use its best efforts to promptly and expeditiously resolve claims. In the event that the Contractor denies responsibility for damages and the Customer pursues a remedy, Augusta may investigate. If Augusta believes that the contractor is responsible and the contractor continues to deny responsibility, Augusta may pursue and the contractor shall be obligated to the dispute settlement procedures as described in Section 34 of the draft contract.

2.6 REPORTING REQUIREMENTS

2.6.1 Route Status Reporting

Communication from the Contractor on the status of each day's route completion is vital so that Augusta can adequately respond to Customer complaints as they are received. Therefore, the Contractor shall notify Augusta immediately of the following:

- a. The status of Contractor collection service.
- b. Any changes or delays in route completion or anticipated route completion.

- c. Equipment breakdowns.
- d. Any other event, which could affect the normal time of completion of any route.

2.6.2 Record Keeping, Accounting, and Auditing

The Contractor shall keep and maintain complete and detailed records including, but not limited to the following:

- a. Records that provide the basis for the reports required under this contract including all matters affecting amounts payable by or to Augusta or the Contractor,
- b. Policies for required insurance, policy amendments, and all other related insurance documents,
- c. Accounting records and vouchers evidencing all costs, receipts, payments, and any other matter of accounting associated with the Contractor's performance in accordance with generally accepted accounting principles and
- d. Copies of bond documents for both payment and performance bonds.

2.6.2.1 Auditing

The Contractor's books, records, and accounts shall accurately, fairly, and in reasonable detail reflect all Contractor's dealings and transactions and shall contain sufficient data to enable those dealings and transactions to be audited in accordance with generally accepted governmental accounting and auditing standards.

Augusta, or its audit representative, shall have the right at any reasonable time to inspect, copy, and audit records relating to the services accounting records, vouchers, and their source documents which serve as the basis for costs, receipts, and payments. The said records shall be available for Augusta's inspection and audit for a period of three (3) years following the termination of this Agreement, and any extension of this Agreement and for such further periods as may be necessary to resolve any matters which may be pending at that time or any longer period required by applicable law. The Contractor shall make available at Contractor's Augusta offices any such records to Augusta upon request.

2.6.2.2 Financial Condition

The Contractor shall immediately notify Augusta should it become apparent that the Contractor is unable to pay its debts as they become due and payable or if there is an adverse change in the Contractor's financial condition. The Contractor shall, upon Augusta's request, provide to Augusta the Contractor's most recent audited financial statements or un-audited statements if the audited statements are not then available.

2.6.3 Reliability of Reports

The Contractor represents that all information the Contractor has provided or will provide to Augusta is true and correct and can be relied upon by Augusta. Any material false or misleading information or omission shall be just cause for Augusta to terminate this Agreement and/or pursue any other appropriate remedy.

2.6.4 Observation and Inspection

Augusta, its representatives, and invitees shall have the right to observe and inspect operations at all times, provided it is conducted in such a manner so as to minimize interference with the Contractor's performance and operations. The inspection may review operating records for the current and previous contract years and may consist of an inspection of the physical areas of operations and equipment with emphasis on contract compliance, safety and hazard mitigation.

Augusta, at its own expense, may at any commercially reasonable time inspect any and all records relating to the services performed to verify that the services are being performed in accordance with this Agreement.

Augusta's inspections shall not relieve the Contractor of any of its obligations herein or impose any liability upon Augusta.

2.6.5 Specific Performance and Injunctive Relief

The Contractor agrees that the services are critical to Augusta's operation and that monetary damages are not an adequate remedy for the Contractor's failure to provide services as required by the Contract, nor could damages be the equivalent of the performance of such obligation. Accordingly, the Contractor hereby consents to an order granting specific performance of such obligations of the Contractor in a court of competent jurisdiction within the State of Georgia. The Contractor further agrees that a failure by it to perform the services in the manner required by the Contract will entitle Augusta to injunctive relief.

2.6.6 Experience Requirements

The Contractor shall have a minimum of 3 years of experience similar to this scope of work. The Contractor shall include this experience on the Contractor's reference.

3. PROPOSAL CONTENTS

You are required to submit one (1) marked unbound original and one (1) electronic copy of the RFP and one (1) copy of the fee proposal and one (1) electronic copy of your fee proposal is to be submitted in a separately sealed envelope. To be considered responsive to this Request for Proposal (RFP), submittals should address the requested items below. The body of the proposal should not exceed 30 pages. The page minimum does not include Procurement Documents, cover letter, financial information, appendices and tabs. The cover letter should not exceed one page. Proposals should be unbound with numbered tabs identifying each section herein specified.

The Proposer shall submit a proposal containing information as summarized in this section. Firms shall outline the scope of work, elements and tasks therein and the means of execution. The evaluation criteria, as outlined, should be addressed, and the firm's abilities and compliance provided. Failure to follow the required format may result in your organization's proposal being rejected as non-responsive to this process and ARC may exercise that right at its sole discretion. Responses shall be concise and are to address the Consultant's qualifications and experience.

Your response should follow the general format below:

SECTION CONTENTS

1. PROCUREMENT DOCUMENTS:

All documents required under the Augusta Procurement regulations and procedures, properly executed and notarized as required (Attachment B and Save Form). The notary seal shall be visible on the original AND all copies. Attach a copy of your current business license and your general contractor license.

2. QUALIFICATIONS & EXPERIENCE OF THE FIRM

Provide a brief history of your company. Provide the name, title, address and telephone number of the individual to whom correspondence and other contacts should be directed. Provide the name, title, address and telephone number of the individual who will negotiate with Augusta and is authorized to contractually bind the firm. Provide a list of key personnel to provide the requested services and include resumes.

3. ORGANIZATION & APPROACH

Include general information on your organization and management process to include the following: line of authority, who will have overall responsibility for implementation of the project, who will be responsible for ongoing support. The proposal should state who would perform specialized services that may be needed.

This information should include all persons the firm proposes to engage in the task, their professional experience and licensing status. Individuals designated as primary responsible parties shall be clearly identified as such. Include an organizational chart indicating the level of professional seniority of each member.

Also indicate staffing availability to work on this proposed project. Time is a consideration in completion of this project. Firms shall provide a proposed project schedule for preliminary investigation and report preparation.

The Proposer must provide a description of any limitations relative to facilities, staff personnel, on-going projects/contracts, etc.

4. SCOPE OF SERVICES:

Provide experience and approach to the following as requested in Section I Scope of Services and Section II Special Conditions:

- a. Project Specific Experience - three (3) years of experience similar to this scope of work.
- b. Past performance on projects similar in nature.
- c. Evidence that firm fully understands Owner’s goals and project scope

5. SCHEDULE OF WORK

Provide details that your company has both labor and equipment resources to provide the requested services.

6. FINANCIAL STABILITY

Provide financial information that would allow proposal evaluators to ascertain the financial stability of the Proposer.

- a. If a public company, include a recap of the most recent audited financial report.
- b. If a private company, provide a recap of the most recent internal financial statement; and a letter, on the financial institution's letterhead, stating financial stability.

NOTE: Financial Stability is part of the evaluation criteria. Failure to include the requested information will impact your evaluation score. You may mark the information as confidential.

7. REFERENCES:

All proposers shall include the company's name, contact person, address, e-mail, or fax and telephone numbers of at least three clients for whom projects similar in size and scope have been completed. Contact information should be current.

8. FEE PROPOSAL

Fee proposal is to be submitted on the fee proposal form (Section 4). Attach additional sheets as required for any additional details.

Fee proposal must be sealed and placed in a separate sealed envelope labeled on the outside of the package to clearly indicate that it is a response to RFP 26-145 Augusta's Street Sweeping Services (Street Sweeping).

4. PROPOSAL REQUIREMENTS

The successful proposal will have at a minimum the following features:

- An official authorized to bind the offeror must sign all statements.
- Firms that wish to join in a consortium must designate one firm as principal or lead firm. Consortia will be evaluated according to the same requirements as a single firm.
- If the proposal includes any information in addition to the specific information requested in the RFP, it should be included as an appendix to the proposal
- Proposals should be prepared simply and economically, providing a straightforward, concise description of offeror's capabilities to satisfy the requirements of the RFP. Text is to include information in which the firm shall describe the proposed work program as interpreted from the Scope of Services.
- The firms shall provide a FEE PROPOSAL that includes all items that are required to provide the services requested. No additional unapproved expenses will be paid by Augusta, Georgia in association with the execution of this project outside of the agreed upon fee proposal.
- Fee proposal must be sealed and placed in a separate sealed envelope labeled on the outside of the package to clearly indicate that it is a response to RFP 26-145 Augusta's Street Sweeping Services (Street Sweeping). All items related to cost will be placed in a separate sealed envelope.
- When in the best interest of Augusta, Georgia, Augusta reserves the right to request additional information and to request a "Best and Final" offer.
- Each proposal will be evaluated using the following criteria of evaluation.



CRITERIA FOR EVALUATION

RFP – Evaluation/Scoring Guidelines

Evaluation Process

All proposals will be evaluated by an Augusta, Georgia Selection Committee (Committee). The Committee may be composed of Augusta, Georgia staff and other parties that may have expertise or experience in the services described herein. The Committee will review the submittals and will rank the proposers. The evaluation of the proposals shall be within the sole judgment and discretion of the Committee. All contacts during the evaluation phase shall be through the Augusta, Georgia Procurement Office only. Proposers shall neither contact nor lobby evaluators during the evaluation process. Attempts by Proposer to contact members of the Committee may jeopardize the integrity of the evaluation and selection process and risk possible disqualification of Proposer.

The Committee will evaluate each proposal meeting the qualification requirements set forth in this RFP. Proposers should bear in mind that any proposal that is unrealistic in terms of the technical or schedule commitments may be deemed reflective of an inherent lack of technical competence or indicative of a failure to comprehend the complexity and risk of Augusta, Georgia’s requirements as set forth in this RFP.

If needed, the selection process will include oral interviews. The consultant will be notified of the time and place of oral interviews and if any additional information that may be required to be submitted.

Cumulative Scores will include the total from Phase 1 and Phase 2. It is the intent of the Owner to conduct a fair and comprehensive evaluation of all proposals received. **The contract for this project/service will be awarded to the proposer who submitted a proposal that is most advantageous to the Owner.**

Evaluation Criteria

Proposals will be evaluated according to each Evaluation Criteria and scored on a zero to five point rating. The scores for all the Evaluation Criteria will then be multiplied according to their assigned weight to arrive at a weighted score for each proposal. A proposal with a high weighted total will be deemed of higher quality than a proposal with a lesser-weighted total. The final maximum score for any project/service is five hundred (500) points.

Rating Scale		
0	Not Acceptable	Non-responsive, fails to meet RFP specifications. The approach has no probability of success. For mandatory requirement, this score will result in disqualification of proposal.
1	Poor	Below average, falls short of expectations, is substandard to that which is the average or expected norm, has a low probability of success in achieving project/service objectives per RFP.
2	Fair	Has a reasonable probability of success, however, some objectives may not be met.
3	Average	Acceptable, achieves all objectives in a reasonable fashion per RFP specification. This will be the baseline score for each item with adjustments based on interpretation of proposal by Evaluation Committee members.
4	Above Average/Good	Very good probability of success, better than that which is average or expected as the norm. Achieves all objectives per RFP requirements and expectations.
5	Excellent/Exceptional	Exceeds expectations, very innovative, clearly superior to that which is average or expected as the norm. Excellent probability of success and in achieving all objectives and meeting RFP specification.

The Evaluation Criteria Summary and their respective weights are as follows:

1. Completeness of Response (Pass/Fail)

- a. Responses to this RFP must be complete. Responses that do not include the proposal content requirements identified within this RFP and subsequent addenda and do not address each of the items listed below will be considered incomplete, be rated a Fail in the Evaluation Criteria and will receive no further consideration. Responses that are rated a Fail and are not considered may be picked up at the delivery location or returned to the vendor (at vendor's expense). Please provide shipping instructions and/or fees upon the completion of the competitive process.

Conflict of Interest Statement (Pass/Fail)

- b. Discloses any financial, business or other relationship with the Augusta, Georgia that may have an impact upon the outcome of the contract or the construction project/service.
- c. Lists current clients who may have a financial interest in the outcome of this contract or the construction project/service that will follow.
- d. Discloses any financial interest or relationship with any construction company that might submit a bid on the construction project/ service.

2. Qualifications & Experience (20 points)

- a. Relevant experience, specific qualifications, and technical expertise of the firm and sub-consultants/proposers to conduct the required services as listed in this RFP and adhering to all required license requirement for federal, state and local services.

3. Organization & Approach (15 points)

- a. Describes familiarity of project/service and demonstrates understanding of work completed to date and project/service objectives moving forward
- b. Roles and Organization of Proposed Team
 - i. Proposes adequate and appropriate disciplines of project/service team.
 - ii. Some or all of team members have previously worked together on similar project/service(s).
 - iii. Overall organization of the team is relevant to Augusta, Georgia needs.
- c. Project and Management Approach
 - i. Team is managed by an individual with appropriate experience in similar project/services. This person's time is appropriately committed to the project/service.
 - ii. Team successfully addresses all requirements of this RFP.
 - iii. The team and management approach responds to project/service issues. Team structure provides adequate capability to perform both volume and quality of needed work within project/service schedule milestones.
- d. Roles of Key Individuals on the Team
 - i. Proposed team members, as demonstrated by enclosed resumes, have relevant experience for their role in the project/service.
 - ii. Key positions required to execute the project/service team's responsibilities are appropriately staffed.
- e. Working Relationship with Augusta, Georgia
 - i. Team and its leaders have experience working in the public sector and knowledge of public sector procurement process.
 - ii. Team leadership understands the nature of public sector work and its decision-making process.
 - iii. Proposal responds to need to assist Augusta, Georgia during the /service.

4. Scope of Services to be Provided (15 points)

Provide experience and approach to the following as requested in Section I Scope of Services and Section II Special Conditions. To include the following:

- a. Project Specific Experience
- b. Past performance on projects similar in nature
- c. Evidence that firm fully understands Owner’s goals and project scope

5. Schedule of Work (5 Points)

Company has the resources to provide the requested services.

6. Financial Stability (5 points)

Provide financial information that would allow proposal evaluators to ascertain the financial stability of the Proposer.

- a. If a public company, include a recap of the most recent audited financial report.
- b. If a private company, provide a recap of the most recent internal financial statement; and a letter, on the financial institution’s letterhead, stating financial stability.

NOTE: Financial Stability is part of the evaluation criteria. Failure to include the requested information will impact your evaluation score. You may mark the information as confidential.

7. References (5 points)

- a. Provide as reference the name of at least three (3) agencies you currently or have previously consulted for in the past three (3) years.
- b. Include specific individuals with addresses and telephone numbers.

8. Proximity to Area (10 points)

- a. Within Richmond County 10 points
- b. Within CSRA 6 points
- c. Within Georgia 4 points
- d. Within SE United States (includes AL, TN, NC, SC, FL) 2 points
- e. All Others 1 points

9. Presentation by Team (10 points) (Optional)

Team presentation conveying project/service understanding, communication skills, innovative ideas, critical issues and solutions.

10. Q&A Response to Panel Questions (5 points) (Optional)

Proposer provides responses to various interview panel questions.

11. Cost/Fee Proposal (10 points) Enclosed in a separate sealed envelope.

- a. Lowest Fee 10
- b. Second 6
- c. Third 4
- d. Fourth 2
- e. Fifth 1

Weighted scores for each Proposal will be assigned utilizing the table below:

Phase 1														
No.	Evaluation Criteria	Rating (0-5)	Weight	Score (Rating * Weight)										
1	Completeness of Response <ul style="list-style-type: none"> • Package submitted by the deadline • Package is complete (includes requested information as required per this solicitation) • Attachment B is complete, signed and notarized 	N/A	Pass/Fail	Pass/Fail										
2	Qualifications & Experience		20											
3	Organization & Approach		15											
4	Scope of Services Provide experience and approach to the following as requested in Section I Scope of Services and Section II Special Conditions. To include the following: <ol style="list-style-type: none"> 1. Project Specific Experience 2. Past performance on projects similar in nature 3. Evidence that firm fully understands Owner's goals and project scope 		15											
5	Schedule of Work		5											
6	Financial Stability		5											
7	References (include specific individuals with addresses and telephone numbers).		5											
8	Proximity to Area <table style="width: 100%; border: none;"> <tr> <td style="width: 80%;">Within Richmond County</td> <td style="text-align: right;">10 points</td> </tr> <tr> <td>Within CSRA</td> <td style="text-align: right;">6 points</td> </tr> <tr> <td>Within Georgia</td> <td style="text-align: right;">4 points</td> </tr> <tr> <td>Within SE United States (includes AL, TN, NC, SC, FL)</td> <td style="text-align: right;">2 points</td> </tr> <tr> <td>All Others</td> <td style="text-align: right;">1 points</td> </tr> </table>	Within Richmond County	10 points	Within CSRA	6 points	Within Georgia	4 points	Within SE United States (includes AL, TN, NC, SC, FL)	2 points	All Others	1 points		10	
Within Richmond County	10 points													
Within CSRA	6 points													
Within Georgia	4 points													
Within SE United States (includes AL, TN, NC, SC, FL)	2 points													
All Others	1 points													
Phase 2 (Optional – Numbers 9 and 10) Any Vendors that Receive Less Than a 3 Ranking in Any Category will not be considered for Phase II)		Rating (0-5)	Weight	Score (Rating * Weight)										
9	Presentation by Team		10											
10	Q&A Response to Panel Questions		5											
11	Cost/Fee Proposal Consideration <table style="width: 100%; border: none;"> <tr> <td style="width: 80%;">a. Lowest Fee</td> <td style="text-align: right;">10</td> </tr> <tr> <td>b. Second</td> <td style="text-align: right;">6</td> </tr> <tr> <td>c. Third</td> <td style="text-align: right;">4</td> </tr> <tr> <td>d. Fourth</td> <td style="text-align: right;">2</td> </tr> <tr> <td>e. Fifth</td> <td style="text-align: right;">1</td> </tr> </table>	a. Lowest Fee	10	b. Second	6	c. Third	4	d. Fourth	2	e. Fifth	1		10	
a. Lowest Fee	10													
b. Second	6													
c. Third	4													
d. Fourth	2													
e. Fifth	1													
Total:			100											

Proposals will be evaluated according to each Evaluation Criteria and scored on a zero to five point rating. The scores for all the Evaluation Criteria will then be multiplied according to their assigned weight to arrive at a weighted score for each proposal. A proposal with a high weighted total will be deemed of higher quality than a proposal with a lesser-weighted total. The final maximum score for any project/service is five hundred (500) points.

SELECTION CRITERIA

SELECTION PROCESS

Using the qualification information presented by the firms in their proposal, the selection committee will first rank the firms based upon qualifications. Fee proposals will then be opened and evaluation as part of the complete evaluation process. Some firms may then be requested to make presentations to the Selection Committee and field any questions they might have.

The Procurement Department will examine your proposal to ascertain that all required documents are included, properly executed and in the correct quantity. Failure to meet these criteria WILL result in your proposal being declared non-compliant and thus ineligible for further consideration.

A Selection Committee will review all QUALIFICATIONS submitted in response to this RFP. Based upon the background information reported in the response, the Committee will determine whether the proposer is qualified or unqualified.

Using the Statements of Qualifications and the selection criteria, the Committee will rank the firms based upon the quality and content included in their Statement of Qualifications as well as a demonstrated understanding of the project and Augusta's requirements. Depending upon the number of responses received, Augusta may request select firms to make presentations to the Selection Committee and field any questions they might have to clarify their proposal and provide additional information.

Evaluation Process:

A Selection Committee will review all proposals submitted in response to this RFP. The selection committee will rank the firms based upon cost as well as the quality and content of their proposal.

Each response to this RFP shall be subject to the same review and assessment process. Proposals will be evaluated and ranked on the basis of points awarded by an evaluation committee. A description of the factors which will be analyzed, and the relative weight accorded is included in the specifications. Augusta will not consider the proposal of any Offeror who lacks accreditation or authorization to provide the Services requested.

Phase One Criteria (Identify short listed offerors only)

The Procurement Director, in consultation and upon the recommendation of the head of the using agency, shall select from among the offerors no less than three (3) offerors (the "short-listed offerors") deemed to be the most responsible and responsive; provided, however, that if three (3) or less offerors respond to the solicitation, this requirement will not apply. The selection of the short-listed offerors shall be made in order of preference. From the date proposals are received by the Procurement Director through the date the contract is awarded, no offeror may make substitutions, deletions, additions or other changes in the configuration or structure of the offeror's teams or members of offeror's teams prior to award.

It is the intent of the Owner to conduct a fair and comprehensive evaluation of all proposals received. The contract will be awarded to the proposer who submitted a proposal that is most advantageous to the Owner.

Your team will be evaluated on the basis of how well your firm and its individual professionals meet the criteria outlined including general and specific selection criteria. Based on the Evaluation Criteria, Augusta reserves the right to select more than one firm to provide the requested services. Please submit your proposal in a concise written tabulated format indexed and organized. The recommended firm and contract will be presented to the Augusta Commission for final approval.

Each submittal must respond to the requested information for each section.

Phase Two Criteria

(Rank the company that best address scope of service/ technical proposal as outlined in the specifications to be in the best interest of Augusta, Georgia).

After an initial screening process, a technical question and answer conference or interview will be conducted, if deemed necessary, to clarify or verify the offeror's proposal and to develop a comprehensive assessment of the proposal. Offerors will present their proposals and demonstrate their offered products to the Evaluation Committee. This process will result in the selection of the successful vendor who, through contractual agreements, will undertake the scope of work.

PRICE PROPOSALS

Price is not the driving factor of this award and shall be considered as follows: In making this decision, the Using Agency and the Procurement Director shall take into account the estimated value, the scope, the complexity and the professional nature of the services to be rendered. Should the Using Agency and the Procurement Director be unable to negotiate a satisfactory contract with the offeror considered to be the most responsible and responsive at a price for the Using Agency and the Procurement Director determines to be fair and reasonable to Augusta, Georgia; negotiations with that offeror shall be terminated. The Using Agency and the Procurement Director shall then undertake negotiations with the second most responsible and responsive short-listed offeror. If negotiations with the second most responsible and responsive short-listed offeror are unsuccessful, negotiations shall be terminated and the Using Agency and the Procurement Director shall then undertake negotiations with the third most responsible and responsive short-listed offeror. Should Using Agency and the Procurement Director be unable to negotiate a contract with any of the short-listed offerors, the Using Agency and the Procurement Director and the using agency may select from the additional offerors that were not short-listed in order of their responsibility and responsiveness and the Using Agency and the Procurement Director may continue negotiations in accordance with this section until an agreement is reached.

Price information shall be separated from the proposal in a sealed envelope and opened only after the proposals have been reviewed and ranked. The names of the respondents will be identified at the proposal opening; however, no proposal will be handled so as to permit disclosure of the detailed contents of the responses until after award of contract. A record of all responses shall be prepared and maintained for the files and audit purposes.

While cost is not the driving factor, the committee will also review qualifications and past performance.

Final negotiations and letting the contract. The Committee shall rank the technical proposals, open and consider the pricing proposal. Award shall be made or recommended for award through the Augusta, Georgia Administrator, to the most responsible and responsive offeror whose proposal is determined to be the most advantageous to Augusta, Georgia. No other factors or criteria shall be used in the evaluation.

The contract file shall contain a written report of the basis on which the award is made/recommended. The contract shall be awarded or let in accordance with the procedures set forth in this Section and the other applicable sections of this chapter.

Final Selections

The Evaluation Committee will present their recommendation to the appropriate oversight committee for review and recommendation. The Augusta Board of Commissioners will make the final decision.

Price shall be submitted in a separate sealed envelope with the following information on the outside of it:

RFP 26-145 Street Sweeping Services.

When in the best interest of the Augusta, Georgia we reserves the right to request additional information and to request a "Best and Final" offer.

SECTION 2: INSTRUCTION TO PROPOSERS

INSTRUCTION TO PROPOSERS

IB-01 **GENERAL**

All proposals must be presented in a sealed envelope, addressed to the Owner. The proposal must be filed with the Owner on or before the time stated in the Request for Proposal (RFP). Mailed proposals will be treated in every respect as though filed in person and will be subject to the same requirements.

Proposals received subsequent to the time stated will be returned unopened. Prior to the time stated any proposal may be withdrawn at the discretion of the proposer, but no proposal may be withdrawn after RFP closing and for a period of ninety (90) days after RFPs have been awarded, pending the execution of contract with the successful proposer.

IB-02 **EXAMINATION OF WORK**

A Mandatory Pre-Proposal Conference will be held on Monday, March 2, 2026, @ 10:00 a.m. in person at the Procurement Department, 535 Telfair Street, Suite 605, Augusta, GA 30901.

Each proposer shall, by careful examination, satisfy himself as to the nature and location of the work, the conformation of the ground, the character, quality and quantity of the facilities needed preliminary to and during the prosecution of the work, the general and local conditions, and all other matters which can in any way affect the work or the cost thereof under the contract. No oral agreement or conversation with any officer, agent, or employee of the Owner, either before or after the execution of the contract, shall affect or modify any of the terms or obligations therein.

IB-03 **ADDENDA AND INTERPRETATIONS**

No interpretation of the meaning of plans, specifications or other pre-proposal documents will be made to any proposer orally.

Every request for such interpretation must be submitted in writing addressed to Jamye Mortley, Procurement Department, 535 Telfair Street, Suite 605, Augusta, Georgia, 30901 or by email to procbidandcontract@augustaga.gov by Tuesday, March 3, 2026, @ 5:00 P.M. Any and all such interpretations and any supplemental instructions will be in the form of written addenda to the specifications which, if issued, will be sent by email to all prospective proposers (at the respective addresses furnished for such purposes), not later than five days prior to the date fixed for the opening of proposals. Failure of any proposer to receive any such addendum or interpretation shall not relieve such proposer from any obligation under his proposal as submitted. All addenda so issued shall become part of the Contract Documents.

IB-04 PREPARATION OF PROPOSALS

Proposals shall be submitted on the forms provided and must be signed by the proposer or his authorized representative. Any corrections to entries made on the proposal forms should be initialed by the person signing the proposal.

Proposers must quote on all items appearing on the proposal forms, unless specific directions in the advertisement, on the proposal form, or in the special specifications allow for partial proposals. Failure to quote on all items may disqualify the proposal. When quotations on all items are not required, proposers shall insert the words “no bid” where appropriate.

Alternative proposals will not be considered unless specifically called for.

Telegraphic proposals will not be considered. Modifications to proposals already submitted will be allowed if submitted by telegraph prior to the time fixed in the RFPs. Modifications shall be submitted as such and shall not reveal the total amount of either the original or revised proposals.

Proposals by wholly owned proprietorships or partnerships will be signed by all owners. proposals of corporations will be signed by an officer of the firm and his signature attested by the secretary thereof who will affix the corporate seal to the proposal.

NOTE: A 5% Bid Bond is required in all cases. A 100% performance bond and a 100% payment bond will be required for award.

IB-05 BASIS OF AWARD

The proposals will be compared on the basis of unit prices, as extended, which will include and cover the furnishing of all material and the performance of all labor requisite or proper, and completing of all the work called for under the accompanying contract, and in the manner set forth and described in the specifications. In addition, consideration will be given to proposer’s available resources and equipment to perform listed work.

Where estimated, quantities are included in certain items of the proposal, they are for the purpose of comparing proposals. While they are believed to be close approximations, they are not guaranteed. It is the responsibility of the Contractor to check all items of construction. In case of error in extension of prices in a proposal, unit proposal prices shall govern.

Payment to CONTRACTOR will be made only for actual quantities of Work performed or materials furnished in accordance with Contract and it is understood that quantities may be increased or decreased as approved by Augusta Engineering Department.

IB-06 **PROPOSER'S QUALIFICATIONS**

No proposal will be received from any proposer unless he can present satisfactory evidence that he is skilled in work of a similar nature to that covered by the contract and has sufficient assets to meet all obligations to be incurred in carrying out the work. He shall submit with his proposal, sealed in a separate envelope, a FINANCIAL EXPERIENCE AND EQUIPMENT STATEMENT, giving reliable information as to working capital available, plant equipment, and his experience and general qualifications. The owner may make such investigations as are deemed necessary to determine the ability of the proposer to perform the work and the proposer shall furnish to him all such additional information and data for this purpose as may be requested. The Owner reserves the right to reject any proposal if the evidence submitted by the proposer or investigation of him fails to satisfy the Owner that such proposer is properly qualified to carry out the obligations of the contract and to complete the work contemplated therein. Part of the evidence required above shall consist of a list of the names and addresses of not less than five (5) firms or corporations for which the proposer has done similar work.

IB-07 **REJECTION OF PROPOSALS**

These proposals are asked for in good faith, and awards will be made as soon as practicable, provided satisfactory proposals are received. The right is reserved, however to waive any informalities in bidding, to reject any and all proposals, or to accept a proposal other than the lowest submitted if such action is deemed to be in the best interest of the Owner.

Proposals may be rejected if any of the Unit Prices are obviously unbalanced. The Owner will decide whether any Unit Prices are unbalanced either excessively above or below a reasonable cost analysis value determined by the Engineer, particularly if these unbalanced amounts are substantial and contrary to the interest of the Owner.

Proposals may be rejected as irregular if they show any omissions, alterations of form, additions or conditions not called for, unauthorized alternate proposals, erasures or changes not initialed, or other irregularities.

SECTION 3: GEORGIA PROMPT PAY ACT

AUGUSTA ENGINEERING DEPARTMENT

GEORGIA PROMPT PAY ACT

This Agreement is intended by the Parties to, and does, supersede any and all provisions of the Georgia Prompt Pay Act, O.C.G.A. Section 13-11-1, et seq. In the event any provision of this Agreement is inconsistent with any provision of the Prompt Pay Act, the provision of this Agreement shall control.

All claims, disputes and other matters in question between the Owner and the Contractor arising out of or relating to the Agreement, or the breach thereof, shall be decided in the Superior Court of Richmond County, Georgia. The Contractor, by executing this Agreement, specifically consents to venue in Richmond County and waives any right to contest the venue in the Superior Court of Richmond County, Georgia.

Notwithstanding any provision of the law to the contrary, the parties agree that no interest shall be due Contractor on any sum held as retainage pursuant to this Agreement and Contractor specifically waives any claim to same.

NOTICE

All references in this document, which includes all papers, writings, drawings, plans or photographs to be used in connection with this document, to "Richmond County Board of Commissioners" shall be deemed to mean "Augusta Richmond County Commission-Council and all references to "Chairman" shall be deemed to mean "Mayor".

DISPOSALS

Prior to any material from this project being wasted or otherwise disposed of outside the project limits the Contractor shall furnish the Engineer a copy of written permission, signed by the property owner (or his authorized agent) describing the estimated amount and type of material to be placed on said property. If any portland cement concrete, asphaltic concrete, wood or other such materials are to be wasted on the property, a copy of the owner's inert landfill permit, issued by the Environmental Protection Division shall be furnished to the Engineer prior to any such waste being removed from the project.

In all cases, regardless of the material being wasted, a grading permit issued by Augusta Richmond County must be furnished to the Engineer.

SECTION 4: FEE PROPOSAL

Date: _____

Gentlemen:

In compliance with your Request for Proposals dated _____, 2026, the undersigned hereby proposed to furnish all labor, equipment, and materials, and to perform all work for the mechanical street sweeping of Augusta’s maintained roadways and appurtenances including swept debris disposal referred to here as:

RFP #26-145 Augusta’s Roadways Sweeping (Street Sweeping)

In strict accordance with the Contract Documents and in consideration of the amounts shown on the Bid Schedule attached hereto.

The undersigned hereby agrees that, upon written acceptance of this bid, he will within 10 days of receipt of such notice execute a formal contract agreement with the OWNER, and that he will provide the insurance and guarantees required by the Contract Documents.

The undersigned hereby agrees that, if awarded the contract, he will commence the work within **10** calendar days after the date of written notice to proceed, and that he will complete all work at the request of Augusta Engineering Department (AED) and according to AED approved work schedule.

The undersigned acknowledges receipt of the following addenda:

Addendum Number:

Addendum Date:

Respectfully submitted:

(Name of the Firm)

(Business Address)

By: _____

Title: _____

Phone: _____

Fax: _____

Email: _____

Vendors are to provide pricing for the following options:

Part 1	Downtown Roads – and Downtown secondary Roads	Weekly sweeping
Part 2 – OPTION A	Countrywide Roads – excluding Option 1	Monthly Sweeping
Part 2 – OPTION B	Countrywide Roads – excluding Option 1	Quarterly Sweeping

PART ONE

DOWNTOWN ROADS NETWORK

(East Boundary to 15th Street and Reynold Street to Walton Way)

STREET SWEEPING AND DEBRIS DISPOSAL

ITEM NO.	DESCRIPTION	UNIT	PERIOD	UNIT PRICE	TOTAL PRICE
001-1000	Force Account	LS	LUMP	30,000	\$30,000
Weekly Sweeping					
				CL Mile/ Cycle	TOTAL/Year
A	Primary Roads **	Yearly Cost	Base Year 1		
B	Primary Roads **	Yearly Cost	Base Year 2		
C	Primary Roads **	Yearly Cost	Base Year 3		
PRIMARY ROADS - BASE THREE YEARS TOTAL					
Weekly Sweeping					
				CL Mile/ Cycle	TOTAL/Year
A	Secondary Roads (Side Streets) ***	Yearly Cost	Base Year 1		
B	Secondary Roads (Side Streets) ***	Yearly Cost	Base Year 2		
C	Secondary Roads (Side Streets) ***	Yearly Cost	Base Year 3		
SECONDARY ROADS - BASE THREE YEARS TOTAL					
TOTAL BASE THREE YEARS FOR PRIMARY ROADS AND SECONDARY ROADS					

** Primary Roads approximate total Center Line (CL) miles are 24.

*** Side Streets approximate total Center Line (CL) miles are 26.

See Exhibit A and B for details on locations.

Note: Unit prices for renewal options for Year 1 and 2 shall be negotiated.

PART TWO

Countywide Wide Roads Network (Excluding PART ONE Roads Network)*

STREET SWEEPING AND DEBRIS DISPOSAL *****

ITEM NO.	DESCRIPTION	UNIT	PERIOD	UNIT PRICE	YEARLY TOTAL PRICE
001-1000	Force Account	LS	LUMP	30,000	\$30,000
OPTION A – Monthly Sweeping				CL Mile / Cycle	TOTAL/Year
A	Augusta owned all roads *****	Yearly Cost	Base Year 1		
B	Augusta owned all roads *****	Yearly Cost	Base Year 2		
C	Augusta owned all roads *****	Yearly Cost	Base Year 3		
OPTION A - BASE THREE YEARS TOTAL					
OPTION B – Quarterly Sweeping (in lieu of Monthly sweeping)				CL Mile / Cycle	TOTAL/Year
A	Augusta owned all roads *****	Yearly Cost	Base Year 1		
B	Augusta owned all roads *****	Yearly Cost	Base Year 2		
C	Augusta owned all roads *****	Yearly Cost	Base Year 3		
OPTION B – BASE THREE YEARS TOTAL					
***** Assume 1100 CLM for fee proposal , exclude downtown					
see attached Major Roads List and County Road map for local roads general information					
ADDITIONAL SERVICES					Hourly Rate
Hourly Rate					Hourly Rate
A	SPECIAL EVENTS				
B	PARKING LOT				
C	POST-STORM				
Street Sweeping – Debris Removal (as needed)				Unit Price	Total
D	Other Road (as needed)	1	CLM		
E	Other Road (as needed)	>10	CLM		

*See Exhibit C for the list of Countywide Wide Roads Network (Excluding PART ONE Roads Network)

Note: Unit prices for renewal options for Year 1 and 2 shall be negotiated.

Notes:

TERM: The term of the contract is for three (3) years with an option to extend for two (2) additional one (1) year terms.

- i) This project will be awarded by base bid (total of base years 1-3). Fees and firm resources (equipment & workforce) will be used determining responsible lowest bidder.
- ii) Vendors are requested to provide base year price for a monthly option and a quarterly option for Part Two – Countywide Wide Roads. Award recommendation for this RFP will be based on best value and available funding.
- iii) Work will be released on yearly basis starting at time of contract award. Contractor performance will be evaluated at end of each Year. It will determine continue ability to provide required services per contract term & conditions.
- iv) Mob/Demo, Traffic Control, and properly disposal of collected swept debris shall be incidental to the line items above.
- v) All work and materials without a specific pay item shall be considered incidental to related pay items
- vi) For selected roads Augusta may release additional sweeping round immediately prior to Master’s Week and other special events.
- vii) Must include firm resources, including relevant equipment list and work force to perform requested services.
- viii) Must include subcontractor/Team (if any) information including similar work experience and relevant resources including equipment and personnel.
- ix) Include supervisor assigned to this work name and experience.
- x) Payment will be based on the actual work done per Center Line Mileage (CLM)

Exhibit A: Map of Major Roads

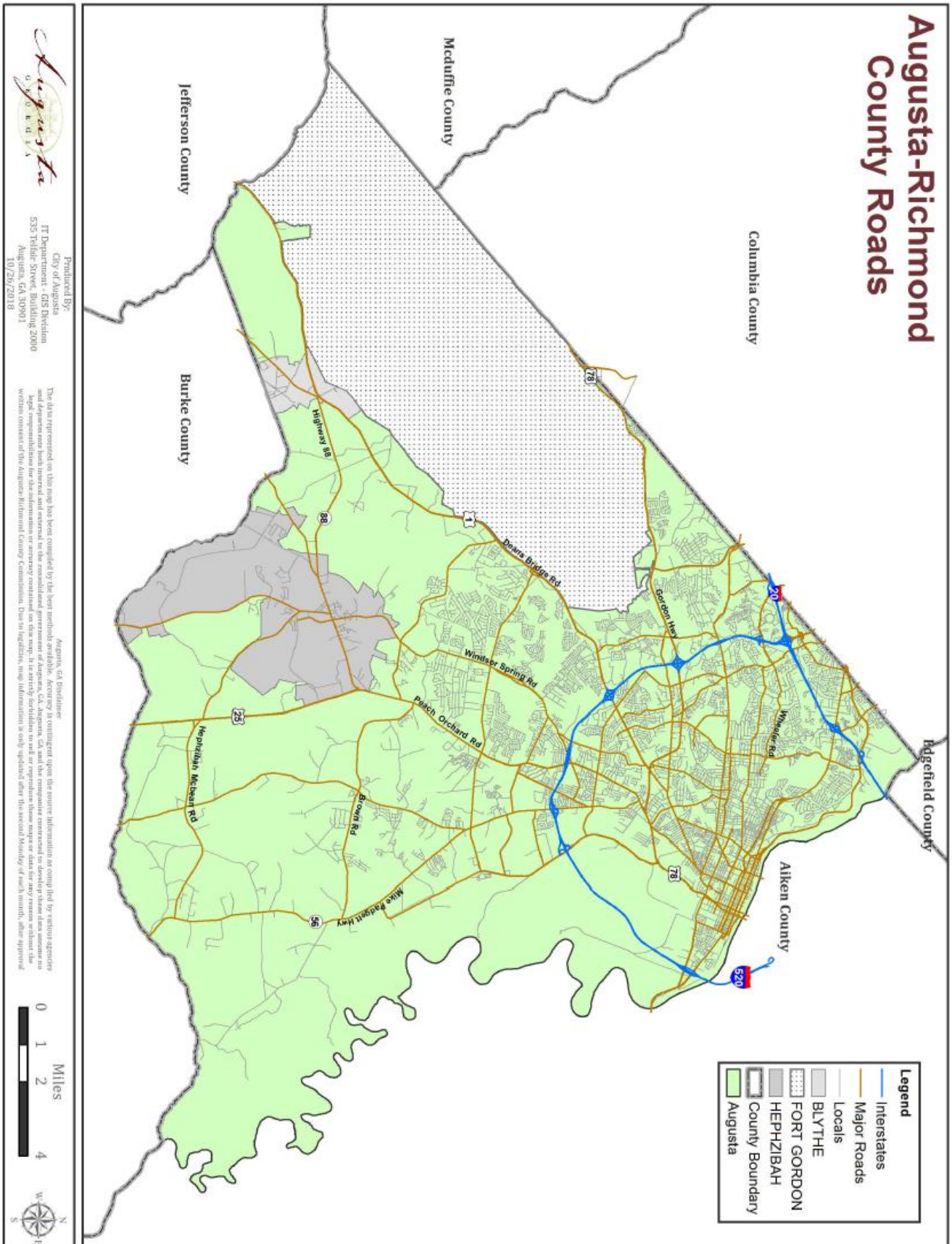


Exhibit C: Part Two - List of Key Major Roads (see Exhibit A – Major Roads are highlighted in gold)

DESCRIPTION	DISTANCE (MILES)
Phinizy Road (Peach Orchard Rd./Mike Padgett Hwy.)	1.3
Old Louisville Road (Phinizy Rd./Mike Padgett Hwy.)	2
Richmond Hill Road (Deans Bridge to Windsor Spring)	2.6
Richmond Hill West (Richmond Hill to Deans Bridge)	0.5
Bungalow Road (Richmond Hill Rd./Peach Orchard Rd.)	0.8
Wrightsboro Road (Barton Chapel Rd. to Jimmie Dyes)	3.3
Barton Chapel Road (Deans Bridge Rd./Wrightsboro Rd.)	3.4
Barton Chapel Rd. (Sh. Sec.) (Deans Bridge Rd. to Barton Chapel Rd.)	0.15
Old Barton Chapel Road (Barton Chapel Rd. to Old McDuffie Rd.)	0.36
Ditmus Road (Barton Chapel Rd. to Dead End)	0.27
Meadowbrook Drive (Windsor Spring Rd./Deans Bridge Rd.)	2
Morgan Road (Tobacco Rd./Deans Bridge Rd.)	1.8
Rosier Road (Peach Orchard Rd./Windsor Spring Rd.)	1.3
Wheeless Road (Deans Bridge Rd. to Gordon Hwy.)	1.5
Rock Springs Drive (Valley Park E to River Oak Dr.)	0.3
Vandivere Road (Kentucky Ave. to Walden Dr.)	0.3
Old Savannah Road (Gordon Hwy. to Twiggs St.)	1.4
Olive Road (Gordon Hwy. to Troup St.)	1.5
White Road (Olive Rd. to Kissingbower Rd.)	0.7
Belair Road (Wrightboro Rd./Jimmie Dyess Pkwy)	1.6
Laney Walker Blvd. (Sand Bar Ferry Rd./Twiggs St.)	2.9
East Boundary (Laney Walker Blvd./Reynolds St.)	1.1
Brown Ed (Mike Padgett Hwy to Peach Orchard Rd.)	6.9
Lovers Lane (Sand Bar Ferry Rd./Laney Walker Blvd.)	0.4
Gordon Hwy. (Skyview Dr./State Line)	1.7
Doug Barnard Pkwy. (Gordon Hwy. & Mike Padgett Hwy)	8.8
Dixon Airline Road (Mike Padgett to Doug Barnard Pkwy.)	1.8
Dan Bowles Road (Doug Barnard Pkwy. to Gordon Hwy.)	1.1
Perkins Road (Doug Barnard Pkwy. to Marvin Griffin Rd.)	1
Rawley Road (Mike Padgett Hwy. to Cul-D-Sac)	0.34
River Watch Pkwy. (15th Street to I-20)	5
15th Street & Essie McIntyre Blvd./Laney Walker Blvd.)	1.2
Calhoun Expressway (Greene St. to Washington Rd.)	2.6
Windsor Spring Road (Old Louisville Rd. to Mims Rd.)	10.4

Tobacco Road (Doug Barnard Pkwy./Deans Bridge Rd.)	8.5
Old Tobacco Road (Tobacco Rd./Old Hwy. 1)	0.45
Old US 1 (Old Tobacco Rd./Windermere Dr.)	1.6
Windermere Dr. (Deans Bridge Rd. to Cromwell Rd.)	0.1
Wyevale Road (Old US 1 to Cromwell Rd.)	0.14
Glenn Hills Dr. (Barton Chapel Rd. to Georgetown Dr.)	1
Georgetown Dr. (Glenn Hills Dr. to Deans Bridge Rd.)	0.75
Willis Foreman Road (Peach Orchard Rd. to Deans Bridge Rd.)	5.8
Milledgeville Rd. (Gordon Hwy./I-520/Gordon Hwy./Olive Rd.)	4.9
Wylde Road (Milledgeville Rd. to Mall Entrance)	1.4
North Leg Road (Wrightsboro Rd./Milledgeville Rd.)	1.6
Highland Avenue (Wheeler Rd./Gordon Hwy.)	2.5
Damascus Road (Wrightsboro Rd. to Highland Ave.)	1.2
Golden Camp Road (Milledgeville Rd. to Deans Bridge Rd.)	1.5
Noland Connector Road (Milledgeville Rd. to Gordon Hwy.)	0.6
Bayvale Road (Milledgeville Rd. to Sibley Rd.)	0.54
Sibley Road (North Leg Rd. to Milledgeville Rd.)	2
Veterans Road (Sibley Rd. to Bayvale Rd.)	0.11
Veterans Drive (Veterans Rd. to Sibley Rd.)	0.36
Kissingbower Road (Gordon Hwy. to White Rd.)	1.2
MLK Blvd. (Olive Rd. to Twiggs St.)	1
Lumpkin Road (Doug Barnard Pkwy./Old McDuffie Rd)	4.8
Old McDuffie Road (Milledgeville Rd. to Dead End)	2.7
New McDuffie (Old McDuffie Rd. to Milledgeville Rd.)	0.5
Boy Scout Road (Joy Rd./Washington Rd.)	1.8
Skinner Mill Road (Walton Way Ext. to Boy Scout Rd.)	2.5
Powell Road (Gordon Hwy. to County Line)	3
Lewis Road (Powell Rd. To County Line)	1.8
Flowing Wells Road (Wrightsboro Rd. to Interstate Pkwy.)	1.1
Frontage Road (Mason McKnight Jr. Pkwy. To Scott Nixon Memorial Dr.)	1.3
Lake Forest Drive (Camellia Rd. to Comfort Rd.)	1
McKnight Industrial Blvd. (Frontage Rd. to Scott Nixon Memorial Dr.)	0.15
West Frontage Road (Frontage Rd. to Scott Nixon Memorial Dr.)	0.2
Wheeler Road (Walton Way Ext. to Highland Ave.)	2.75
Interstate Parkway (Flowing Wells Rd. to Wainbrook Dr.)	1.7
Jackson Road (Walton Way/Wrightsboro Rd.)	1.2

Warren Road (Washington Rd./Dead End - including Overpass)	1.1
Walton Way Extension (Walton Way/Pleasant Home Rd.)	1.3
Scott Nixon Memorial Drive (Davis Rd./Columbia County Line)	1.2
Pleasant Home Road (Davis Rd./Washington Rd.)	1.4
Davis Road (Pleasant Home Rd./County Line)	0.6
Steven Creek Rd (Washington Rd./Riverwatch Pkwy)	1
Clausen Road (Steven Creek Rd./Riverwatch Pkwy)	0.8
Perimeter Parkway (Wheeler Rd./Interstate Pkwy)	1.2
Mason McKnight Jr. Pkwy (Scott Nixon Memorial Dr. to County Line)	0.5
Marks Church Road	1.4
Druid Park Ave.	0.7
Wrightsboro Road	1.2
13 th Street /R A Dent Blvd.	1
Assumed Length	150
Note: Actual total length may vary. It will be sole discretion of Augusta Engineering to add or remove roads from this list.	

SECTION 5: AGREEMENT

THIS AGREEMENT, made on the _____ day of _____, 2026 by and between the

CITY OF AUGUSTA,

party of the first part, hereinafter called the **OWNER**, and

_____ party of the second part, hereinafter called the **CONTRACTOR**.

WITNESSETH, that the Contractor and the Owner, for the considerations hereinafter names, agree as follows:

ARTICLE I – SCOPE OF THE WORK:

The Contractor hereby agrees to furnish all of the materials and all of the equipment and labor necessary, and to perform all of the work as shown on the plans and described in the specifications for the project entitled:

RFP 26-145 Augusta’s Roadways Sweeping (Street Sweeping)

and in accordance with the requirements and provisions of the Contract Documents as defined in the RFP Proposal, General and Special Conditions, and Technical Specifications, hereto attached, which are hereby made a part of this agreement.

ARTICLE II – TIME OF COMPLETION

The undersigned hereby agrees that, if awarded the contract, he will commence the work within **10** calendar days after the date of written notice to proceed, and that he will complete all work at the request of Augusta Engineering Department (AED) and according to AED approved work schedule.

ARTICLE III- PAYMENT

Contractor shall be paid for maintenance work on a monthly basis but contingent upon acceptance of completed work. Contractor shall furnish the County representative with an itemized monthly statement showing services rendered.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement in three (3) counterparts, each of which shall be deemed an original, in the year and day first mentioned above.

AUGUSTA, GEORGIA

COMMISSION-COUNCIL

(Owner)

By: _____
Honorable Garnett L. Johnson, Mayor

SEAL

Attest to Clerk of Commission

Witness

CONTRACTOR:

By: _____

Title: _____

SEAL

Address: _____

Attest

Secretary

Witness

SECTION 6: GENERAL CONDITIONS

1. NOTICE TO PROCEED:

County Engineer will give contractor Notice to proceed stating the date on which the contractor can begin project work. The NTP date marks the beginning of the performance time of the contract or each task order. The contractor shall begin the work no later than 10 days after the NTP is issued. Contractor shall provide copy of facility maintenance schedule prior to NTP date.

2. MATERIALS, SERVICES AND FACILITIES:

It is understood that, except as otherwise specifically stated in the Contract Documents, the Contractor shall provide and pay for all materials, labor, tools, equipment, water, light, power, transportation, supervision, temporary construction of any nature and all other services and facilities of any nature whatsoever necessary to execute, complete and deliver the work within the specified time.

Materials and equipment shall be so stored as to ensure the preservation of their quality and fitness for the work. Stored materials and equipment to be incorporated in the work shall be located so as to facilitate prompt inspection.

3. WORKMANSHIP

It is the intention of the County to call for the highest level of quality in pond maintenance compatible with standard practices. All landscaping services shall be performed by an experienced technician, directly employed and supervised by the Contractor. Contractor shall provide information in technical supervision through a competent foreman, as required, to implement modern methods. The Contractor shall cooperate with the owner's representative to enable the owner's representative to determine the Contractor's conformity to these specifications and the adequacy of the work being performed.

The Contractor will supervise and direct the work. He will be solely responsible for the means, methods, techniques, sequences, and procedures of construction. The Contractor will employ and maintain on the work a qualified supervisor or superintendent who shall have been designated in writing by the Contractor as the Contractor's representative at the site. The supervisor shall have full authority to act on behalf of the Contractor and all communications given to the supervisor shall be as binding as if given to the Contractor. The supervisor shall be present on the site at all times as required to perform adequate supervision and coordination of the work.

Special Conditions will supersede General Conditions.

4. INSPECTION

All materials and equipment used in the construction of the project shall be subject to adequate inspection and testing in accordance with generally accepted standards.

The Owner shall provide, at his expense, the necessary inspection services required by the Contract Documents. THE ENGINEER MAY ORDER INSPECTION AT ANY TIME HE DEEMS PROPER TO CONTROL THE QUALITY OF THE WORK.

5. PROTECTION OF WORK, PROPERTY AND PERSONS:

The Contractor will be responsible for initiating, maintaining and supervising all safety precautions and programs in connection with the work. He will take all necessary precautions for the safety of and will provide the necessary protection to prevent damage, injury or loss to all employees on the work and other persons who may be affected thereby, all the work and all materials or equipment to be incorporated therein, whether in storage on or off the site or other property at the site or adjacent thereto, including trees, shrubs, lawns, walks, pavements, roadways, structures and utilities not designated for removal, relocation or replacement.

The Contractor will comply with all applicable laws, ordinances, rules, regulations and orders of any public body having jurisdiction. He will erect and maintain, as required by the conditions and progress of the work, all necessary safeguards for safety and protection. He will notify the owners of adjacent utilities when prosecution of the work may affect them. The Contractor will remedy all damage, injury or loss to any property caused, directly or indirectly, in whole or in part, by the Contractor, and subcontractor or anyone directly or indirectly employed by any of them or anyone for whose acts any of them are liable, except damage or loss attributable to the fault of the Contract Documents or to the acts or omissions of the Owner or the Engineer or anyone employed by either of them or anyone for whose acts either of them may be liable and not attributable, directly or indirectly, in whole or in part, to the fault or negligence of the Contractor.

The work under this Contract in every respect shall be at the risk of the Contractor until finished and accepted, except to damage or injury caused directly by the Owner's agents or employees.

6. NON-INTERFERENCE

The Contractor shall perform all necessary work detailed in these specifications in such a manner as to not interfere with the public use of this area. Whenever the Contractor finds it necessary to do so, he/she shall give adequate written notice to the County's representative no later than forty-eight (48) hours prior to commencement of specified work.

7. EROSION

If there is noticeable erosion at any site the contractor shall immediately notify the city of its location. The contractor shall be responsible for any erosion damage caused by contractor's equipment or performance of duties.

8. INFESTATION:

IF the entire project is considered to be within the limits of an insect infested area. The contractor's attention is called to the following sections of the Standard Specifications: (A) 155 Insect control (B) 893 Miscellaneous Planting Materials.

9. DAMAGE BY CONTRACTOR

All damage to owner's landscaping, equipment or property due to the Contractor's negligence shall be the responsibility of the Contractor to repair or replace.

10. CHEMICAL APPLICATION AND REPORT

If Chemical Application is needed, Augusta Engineering Department approval is required. Only qualified, trained personnel shall do Pest control application. Contractor must use approved materials. Chemical application shall be done with extreme care to avoid damage to desirable plant material, or to prevent any conditions which would be hazardous to any person or pet. The Contractor shall, submit a duplicate copy of the State pesticide use report to the owner's representative each month in which pesticides have been used.

11. SUSPENSION OF THE WORK, TERMINATION AND DELAY:

To the extent that it does not alter the scope of this Contract, Augusta, Georgia reserves the right of unilaterally ordering, without any cause, a temporary stopping of the work, or delaying of the work to be performed by the Contractor or Consultant under this Contract. Augusta, Georgia will not be held liable for compensation to the Contractor / Consultant for an extension of contract time or increase in contract price, or both, directly attributable to this action of Augusta, Georgia.

The Contractor must obtain permission from the Engineer before any equipment can be removed from the job site. In the event such equipment is removed without the Engineer's approval, the job will be terminated until such time as the equipment is returned to the project and any time and money lost by the Contractor as a result of moving the equipment shall be absorbed by the Contractor.

If the performance of all or any portion of the work is suspended, delayed, or interrupted as a result of a failure of the Owner or the Engineer to act within the time specified in the Contract

Documents, or if no time is specified, within reasonable time, an adjustment in the contract time, shall be made for delays necessarily caused by the failure of the Owner or the Engineer.

The Contractor shall promptly remove from the premises all work rejected by the Engineer for failure to comply with the Contract Documents, whether incorporated in the construction or not and the Contractor shall promptly replace and re-execute the work in accordance with the Contract Documents and without expense to the Owner and shall bear the expense of making good all work of other Contractors destroyed or damaged by such removal or replacement. All removal and replacement work shall be done at the Contractor's expense. If the Contractor does not take action to remove such rejected work within ten (10) days after receipt of written notice, the Owner may remove such work and store the materials at the expense of the Contractor.

Any omissions or failure on the part of the Engineer to disapprove or reject any work or material shall not be construed to be an acceptance of any defective work or material. The Contractor shall remove, at his own expense and shall rebuild and replace same without extra charge and in default thereof the same may be done by the Owner at the Contractor's expense or in case the Engineer shall not consider the defect of sufficient importance to require the Contractor to rebuild or replace any imperfect work or material, he shall have the power and is hereby authorized to make an equitable deduction from the stipulated price

Failure of the Contractor, which has not been remedied or waived, to perform or otherwise comply with a material condition of the Contract shall constitute default. The Owner may terminate this contract in part or in whole upon written notice to the Contractor pursuant to this term.

12. PAYMENTS TO THE CONTRACTOR:

Contractor shall be paid for maintenance work on a monthly basis. Contractor shall furnish the County representative an itemized monthly statement showing services rendered.

13. INSURANCE:

1. The Contractor shall purchase and maintain during the life of this Contract such insurance as will protect him from claims set forth below which may arise out of or result from the Contractor's execution of the work, whether such execution by himself or by any Subcontractor or by anyone directly or indirectly employed by any of them or by anyone for whose acts any of them may be liable.

1.1 Claims under Workman's Compensation, disability benefit and other similar employee benefit acts,

- 1.2 Claims for damages because of bodily injury, occupational sickness or disease or death of his employees,
 - 1.3 Claims for damages because of bodily injury, sickness or disease or death of any person other than his employees,
 - 1.4 Claims for damages insured by usual personal injury liability coverage which are sustained (1) by any person as a result of an offense directly or indirectly related to the employment of such person by the Contractor or (2) by any other person; and
 - 1.5 Claims for damages because of injury to or destruction of tangible property, including loss of use resulting there from.
2. Certificates of Insurance acceptable to the Owner shall be filed with the Owner prior to commencement of the work. These Certificates shall contain a provision that coverage afforded under the policies will not be canceled unless at least fifteen (15) days prior written notice has been given to the Owner and Construction Manager.
 3. The Contractor shall procure and maintain, at his own expense, during the life of the Contract, liability insurance as hereinafter specified.

3.1 Contractor's General Public Liability and Property Damage insurance including vehicle coverage issued to the Contractor and protecting him from all claims for personal injury, including death, and all claims for destruction of or damage to property, arising out of or in connection with any operations under the Contract Documents, whether such operations be by himself or by any Subcontractor under him or anyone directly or indirectly employed by the Contractor or by a Subcontractor under him. Insurance shall be written with a limit of liability of not less than \$200,000 for all damages arising out of bodily injury, including death, at any time resulting there from, sustained by any one person in any one accident; and a limit of liability of not less than \$500,000 for any such damages sustained by two or more persons in any one accident. Insurance shall be written with a limit of liability of not less than \$100,000 for all property damage sustained by any one person in any one accident; and a limit of liability of not less than \$200,000 for any such damage sustained by two or more persons in any one accident. Contractor's insurance policy shall name Owner and Program Manager as insured under this policy.

The Contractor shall either (1) require each of his subcontractors to procure and to maintain during the life of his/her subcontract, Subcontractor Liability and Property Damage Insurance of the type and in the same amounts as specified in the preceding paragraph, or (2) insure the activities of his subcontractor in his/her own policy.

3.2 The Contractor shall acquire and maintain, if applicable, Fire and Extended Coverage insurance upon the Project to the full insurable value thereof for the benefit of the Owner, the Contractor and Subcontractor as their interest may appear. This provision shall in no way release the Contractor or Contractor's Surety from obligations under the Contract Documents to fully complete the Project.

14. The Contractor shall procure and maintain, at his own expense, during the life of the Contract, in accordance with the provisions of the laws of the state in which the work is performed, Workman's Compensation Insurance, including occupational disease provisions, for all of his employees at the site of the project and in case any work is sublet, the Contractor shall require such Subcontractor similarly to provide Workman's Compensation Insurance, including occupational disease provision for all of the latter's employees unless such employees are covered by the protection afforded by the Contractor. In case any class of employees engaged in hazardous work under this Contract at the site of the Project is not protected under Workman's Compensation statute, the Contractor shall provide and shall cause each Subcontractor to provide adequate and suitable insurance for the protection of his employees not otherwise protected.

15. ASSIGNMENTS:

Neither the Contractor nor the Owner shall sell, transfer, assign or otherwise dispose of the Contract or any portion thereof, or his right, title or interest therein, or his obligations thereunder, without written consent of the other party.

16. INDEMNIFICATION:

Hold Harmless: The Contractor will indemnify and hold harmless the Owner and Program Manager and the Engineer and their agents and employees from and against all claims, damages, losses and expenses including attorney's fees arising out of or resulting from the performance of the work, provided that any such claim, damage, loss or expense is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property, including the loss of use resulting therefrom; and is caused in whole or in part by any negligent or willful act or omission of the Contractor and Subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable.

In any and all claims against the Owner or the Engineer or any of their agents or employees, by an employee of the Contractor, Subcontractor, anyone directly or indirectly employed by any of them, or anyone for whose acts any of them may be liable, the indemnification obligation shall not be limited in any way by any limitation on the amount or type of damages, compensation or benefits payable by or for the Contractor or any Subcontractor under Workman's Compensation acts, disability benefit acts or other employee benefits acts.

The obligation of the Contractor under this paragraph shall not extend to the liability of the Engineer, his agents or employees arising out of the preparation or approval of maps, drawings, opinions, reports, surveys, change orders, design or specifications.

17. SEPARATE CONTRACTS:

The Owner reserves the right to let other contracts in connection with this Project. The Contractor shall afford other contractors reasonable opportunity for the introduction and storage of their materials and the execution of their work and shall properly connect and coordinate his work with theirs. If the proper execution or results of any part of the Contractor's work depends upon the work of any other Contractor, the Contractor shall inspect and promptly report to the Engineer any defects in such work that render it unsuitable for such proper execution and results.

The Owner may perform additional work related to the Project by himself or he may let other contracts containing provisions similar to these. The Contractor will afford the other Contractors who are parties to such contracts (or the Owner, if he is performing the additional work himself), reasonable opportunity for the introduction and storage of materials and equipment and the execution of the work and shall properly connect and coordinate his work with theirs.

If the performance of additional work by other Contractors or the Owner is not noted in the Contract Documents prior to the execution of the Contract, written notice thereof shall be given to the Contractor prior to starting any such additional work. If the Contractor believes that the performance of such additional work by the Owner or others involves him in additional expense or entitles him to an extension of the contract time, he may make a claim therefor as provided in Sections GC-13 and GC-14.

18. SUBCONTRACTING:

The Contractor may utilize the services of specialty Subcontractors on those parts of the work which, under normal contracting practices, are performed by specialty Subcontractors.

The Contractor shall not award work to Subcontractor(s), in excess of fifty (50%) percent of the Contract Price, without prior written approval of the Owner.

The Contractor shall be fully responsible to the Owner for the acts and omissions of his Subcontractors, and of persons either directly or indirectly employed by them, as he is for the acts and omissions of person directly employed by him.

The Contractor shall cause appropriate provisions to be inserted in all subcontracts relative to the work to bind the Subcontractors to the Contractor by the terms of the Contract Documents insofar as applicable to the work of Subcontractors and to give the Contractor the same power as regards terminating any subcontract that the Owner may exercise over the Contractor under any provision of the Contract Documents.

Nothing contained in this Contract shall create any contractual relation between any Subcontractor and the Owner.

19. ENGINEER'S AUTHORITY:

The Engineer shall act as the Owner's representative during the construction period. He shall decide questions which may arise as to quality and acceptability of materials furnished and work performed. He shall interpret the intent of the Contract Documents in a fair and unbiased manner. The Engineer will make visits to the site and determine if the work is proceeding in accordance with the Contract Documents.

The Contractor will be held strictly to the intent of the Contract Documents in regard to the quality of materials, workmanship, and execution of the work. Inspections may be made at the factory or fabrication plant or the source of material supply.

The Engineer shall promptly make decisions relative to interpretation of the Contract Documents.

20. TAXES:

The Contractor will pay all sales, consumer, use and other similar taxes required by the law of the place where the work is performed.

21. WORK ADJACENT TO RAILWAY OR OTHER PROPERTY:

Whenever the work embraced in this Contract is near the tracks, structures or buildings of the Owner or of other railways, persons, or property, the work shall be so conducted as not to interfere with the movement of trains or other operations of the railway, or, if in any case such interference be necessary, the Contractor shall not proceed until he has first obtained specific authority and directions therefore from the proper designated officer of the Owner and has the approval of the Engineer.

22. ORDER AND DISCIPLINE:

The Contractor shall at all times enforce strict discipline and good order among his employees and any employee of the Contractor who shall appear to be incompetent, disorderly or

intemperate or in any other way disqualified for or unfaithful to the work entrusted to him, shall be discharged immediately on the request of the Engineer and he shall not again be employed on the work with the Engineer's written consent.

The Contractor shall provide the name and telephone number of a representative to meet periodically with the City. The City reserves the right to accept or reject any employee of the Contractor. All personnel must be visible as Contractor's employee(s) by uniform while on City property. The Contractor's work force shall be neat and clean in appearance and shall wear identification. Identification shall include the employee's name and company name.

23. TRAFFIC CONTROL, WARNING DEVICES AND SIGNS:

The Contractor shall furnish, erect, paint and maintain warning devices when work is on or near public streets for the protection of vehicular and pedestrian traffic. Such devices will be in accordance with the Georgia Manual on Uniform Traffic Control Devices for Street and Highways, "Traffic Control for Highway Construction and Maintenance Operations," latest edition. Cost shall be incidental to primary work listed in the bid proposal.

The Contractor shall give prior written notification to and shall obtain the approval of the Augusta Fire Department, Police Department, Emergency Medical Services, and the Augusta Traffic Engineering Department of any street closures.

24. SPECIAL RESTRICTIONS:

No work shall be done between hours of 6pm and 7am, nor on Sunday or legal holidays, unless otherwise noted in the **project specific special conditions** or without the written approval or permission of the Engineering Director or his/her designee in each case, except such work as may be necessary for proper care, maintenance, and protection of work already done or of equipment, or in the case of an emergency.

If work is required on Saturday, the Contractor shall request and receive approval from the Engineering Director or his/her designee by 2pm the previous day.

SCHOOL ZONE: This restriction will not apply if school is not in session. No lane closure shall be done in school zone between hours of 6:30am - 8:30am and 2:30pm – 4:30pm.

MASTERS TOURNAMENT: No work shall be done during Masters Week Tournament, from Saturday to Sunday unless it is approved by the Engineer.

Any work planned to be accomplished during or directly before the Masters Golf Tournament must be submitted to and approved in writing by the Owner. Consideration will be given only for contract time extensions as a result of delays in accomplishing the work. No consideration will be given for claims for damages.

25. RIGHTS-OF-WAY AND EASEMENTS:

The Contractor shall not perform any work outside the limits of the right-of-way or easements. In addition, no equipment or materials shall be placed outside these areas without written permission of both the property owner and the Engineer. In the event that the Contractor elects to utilize private property for any purpose connected with the project, such as, but not limited to, staging areas, equipment and/or material storage or simply as a convenience, he shall submit a written agreement to the Engineer containing vital information such as limits of both area and time the property is to be utilized and a description of the intended use. The agreement must be signed by both the property owner and the Contractor and will be reviewed and recorded by the Engineer. Such agreements must be submitted prior to the contractor's use of the property.

26. EXISTING STRUCTURES AND UTILITIES:

The existence and location of structures and underground utilities indicated on the plans are not guaranteed and shall be investigated and verified in the field by the Contractor before starting work. The Contractor shall be held responsible for any damage to and for maintenance and protection of existing utilities and structures.

Where sidewalks, street signs, private signs, walls, sidewalks, fences, etc, are removed in accomplishing the work, each and every item will be replaced in the same or better manner or condition than that in which it was before construction began. The Contractor will protect and hold harmless the Owner from any suit, action, or dispute whatever arising from the Contractor's work adjacent to private property.

27. PRIOR USE BY OWNER:

Prior to completion of the work, the Owner may take over the operation and/or use of the uncompleted project or portions thereof. Such prior use of the facilities by the Owner shall not be deemed as acceptance of any work or relieve the Contractor from any of the requirements of the Contract Documents.

28. CLEANING UP:

1. The Contractor shall keep the premises free from the accumulation of waste material and rubbish and upon completion of the work, prior to final acceptance of the completed project by the Owner, he shall remove from the premises all rubbish, surplus materials, implements, tools, etc., and leave his work in a clean condition, satisfactory to the Engineer.

29. FLAGGING:

Flaggers shall meet the requirement of part 6F of the MUTCD Current Edition and must have received training and a certificate upon completion of the training from a Department approved training program. Failure to provide certified **Flaggers** as required above shall be reason for the Engineer suspending work involving the *Flagger(s)* until the Contractor provides the certified **Flagger(s)**.

Flaggers shall wear a fluorescent orange cap or hat, and a fluorescent orange vest, shirt, or jacket, and shall use a *Stop/slow* paddle meeting the requirements of Section 6F-2 of the MUTCD Current Edition for controlling traffic. The **Stop/slow** paddle shall have a shaft length of seven (7) feet minimum. In addition to the **stop/slow** paddle, a *Flagger* may use a 24-inch square red/orange flag as an additional device to attract attention. For night work, the vest shall have reflectorized stripes on front and back.

Signs for **Flagger** traffic control shall be placed in advance of the flagging operation in accordance with the MUTCD Current Edition. In addition to the signs required by the MUTCD, signs at regular intervals, warning of the presence of the **Flagger** shall be placed beyond the point where traffic can reasonably be expected to stop under the most severe conditions for that day's work.

30. COMPLIANCE WITH LAWS, CODES, AND REGULATIONS, ETC.:

Supplementing the provision of the GENERAL CONDITIONS, the successful bidder awarded this contract by signing the contract acknowledges the following, however, this is not to be construed as all-inclusive or being these only:

1. Underground Gas Pipe Law:

The Contractor signing the contract acknowledges that he is fully aware of the contents and requirements of "Georgia Laws 1969, Pages 50 and the following, and any amendments and regulations pursuant thereto", and the Contractor shall comply therewith.

2. High Voltage Act:

The Contractor by signing the contract acknowledges that he is fully aware of the contents and requirements of "Act No. 525, Georgia law 1960, and any amendments thereto, and Rules and Regulations of the commissioner of Labor pursuant thereto" (the preceding requirements within quotation marks being hereinafter referred to as the "high voltage act"), and the Contractor shall comply therewith. The signing of Contract shall also confirm on behalf of the Contractor that he:

- A. has visited the premises and has taken into consideration the location of all electrical power lines on and adjacent to all areas onto which the contract documents require to permit the Contract either to work, to store materials, or to stage operations, and
- B. that the Contractor has obtained from the Owner of the aforesaid electric power lines advice in writing as to the amount of voltage carried by the aforesaid lines.

The Contractor agrees that he is the “person or persons responsible for the work to be done” as referred to in the high voltage act and that accordingly the Contractor is solely “responsible for the completion of the safety measures which are required by Section 3 of the high voltage act before proceeding with any work.” The Contractor agrees that prior to the completion of precautionary measures required by the high voltage act he will neither bring nor permit the bringing of any equipment onto the site (or onto any area or areas onto which the contract documents require or permit the Contractor to work, to store materials, or to stage operations) with which it is possible to come within eight feet of any high voltage line or lines pursuant to operations arising out of performance of the Contract. The foregoing provisions apply to power lines located (a) on the site and (b) on any area or areas onto which the contract documents require or permit the Contractor either to work, to store materials, or to stage operations, or (c) within working distance for equipment or materials, being used on (a) and (b) above. These provisions of the Contract do not limit or reduce the duty of the Contractor otherwise owed to the Owner, to other parties, or to both. The Contractor agrees that the foregoing provisions supplement provisions of the General Conditions. The Contractor agrees and acknowledges that any failure on his part to adhere to the high voltage act shall not only be a violation of law but shall also be a breach of contract and specific violation of the provisions of the General Conditions which pertains to safety precautions.

3. Occupational Safety & Health Act:

The Contractor by signing the contract acknowledges that he is fully aware of the provisions of the Williams-Steiger Occupational Safety and Health Act of 1970 and he shall comply therewith.

31. LOCAL SMALL BUSINESS:

In accordance with Chapter 10B of the AUGUSTA, GEORGIA. CODE, the contractor expressly agrees to collect and maintain all records necessary to for Augusta, Georgia to evaluate the effectiveness of its Local Small Business Opportunity Program and to make such records available to Augusta, Georgia. The requirements of the Local Small Business Opportunity

Program can be found at www.augustaga.gov. In accordance with AUGUSTA.GA CODE § 1-IO-129(d) (7), for all contracts where a local small business goal has been established, the contractor is required to provide local small business utilization reports. Contractor shall report to Augusta, Georgia the total dollars paid to each local small business on each contract, and shall provide such payment affidavits, regarding payment to subcontractors as may be requested by Augusta, Georgia. Such documents shall be in the format specified by the Director of Minority and Small Business Opportunities and shall be submitted at such times as required by Augusta, Georgia. Failure to provide such reports within the time period specified by Augusta, Georgia shall entitle Augusta, Georgia to exercise any of the remedies set forth, including but not limited to, withholding payment from the contractor and/or collecting liquidated damages.

32. PROTECTION OF THE ENVIRONMENT:

The Contractor will carefully schedule his work so that a minimum amount of exposed earth will be subject to erosion by rainfall or wind, and he will provide means satisfactory to the Engineer to minimize the transportation of silt and other deleterious material into the stream beds of water courses adjacent to the project.

All chemicals used during project construction or furnished for project operation, whether herbicide, pesticide, disinfectant, polymer, reactant or of other classification, must show approval of either EPA or USDA. Use of all such chemicals and disposal of residues shall be in conformance with printed instructions.

33. CITY ACCEPTANCE:

Notwithstanding any other obligations of the Contractor, he shall complete the work to the full satisfaction of the Augusta Engineering Department and the Engineer. This provision shall not relieve the Contractor of his responsibilities for guarantees.

34. DISPUTES:

The law of the State of Georgia shall govern the Contract between Owner and Contractor with regard to its interpretation and performance, any other claims related to this contract.

All claims, disputes and other matters in question between the Owner and the Contractor arising out of or relating to the Agreement, or the breach thereof, shall be decided in the Superior Court of Richmond County, Georgia. The Contractor, by executing this Agreement, specifically consents to venue in Richmond County and waives any right to contest the venue in the Superior Court of Richmond County, Georgia.

35. CONTRACTUAL OBLIGATIONS:

The contractor acknowledges that this contract and any changes to it by amendment,

modification, change order or other similar document may have required or may require the legislative authorization of the Board of Commissioners and approval of the Mayor. Under Georgia law, the contractor is deemed to possess knowledge concerning Augusta, Georgia's ability to assume contractual obligations and the consequences of the contractor provision of goods or services to Augusta, Georgia under an unauthorized contract, amendment, modification, change order or other similar document, including the possibility that the contractor may be precluded from recovering payment for such unauthorized goods or services. Accordingly, the contractor agrees that if it provides goods or services to Augusta, Georgia under a contract that has not received proper legislative authorization or if the contractor provides goods or services to Augusta, Georgia in excess of the any contractually authorized goods or services, as required by Augusta, Georgia's Charter and Code, Augusta, Georgia may withhold payment for any unauthorized goods or services provided by the contractor. The contractor assumes all risk of non-payment for the provision of any unauthorized goods or services to Augusta, Georgia, and it waives all claims to payment or to other remedies for the provision of any unauthorized goods or services to Augusta, Georgia, however characterized, including, without limitation, all remedies at law or equity." This acknowledgement shall be a mandatory provision in all Augusta, Georgia contracts for goods and services, except revenue producing contracts.

Minority and Woman Owned Business Enterprise Program (M/WBE) Goal Waiver

The Minority and Woman Owned Business Enterprise Program (M/WBE) provides for goals to be set for Minorities and Women on all applicable Augusta, Georgia procurements over \$300,000 in value.

After careful review of the specific work categories available on this procurement and a review of the MBE and WBE firms available to perform a CUF on this procurement, the Goal Setting Committee has determined that neither a MBE nor WBE goal could be placed on this procurement. **As such, the M/WBE Waiver applies** and therefore, the M/WBE goal for this procurement is:

0 %

As a result of the M/WBE Goal on this procurement being ZERO, no M/WBE goal documents are required as a part of the procurement process. However, even when a solicitation does not contain a M/WBE goal (or the goal is set at zero), each Bidder must negotiate in good faith with each minority and woman owned business that responds to the Bidder's solicitation and each minority and woman owned business that contacts the Bidder on its own accord. All successful bidders are required to collect and maintain all records necessary for Augusta to evaluate the effectiveness of its M/WBE Program.

NO RESPONSE LETTER

Please submit by response due date

RFP 26-145	Augusta's Roadways Sweeping Services (Street Sweeping)	RFP Due: Monday, March 9, 2026 @ 11:00 a.m.
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To: **Augusta, Georgia - Procurement Department**

This is to certify that _____, will not be submitting a response to the above referenced solicitation document prepared by Augusta, Georgia Procurement Department.

Reason(s) for No Submission:

- Unavailability of required resources
 - Prior commitments
 - Inadequate anticipated funding Level
 - Project Duration
 - Potential conflict of interest
 - Duplication of ongoing effort
 - Other (please explain)
-
-

Authorized Representative:

Name: _____

Title: _____

Signature: _____

Date: ____/ ____/ 20____